

Appendix B

PARENT AND STUDENT SIGNATURE REQUIRED. PLEASE READ, SIGN AND RETURN AT REGISTRATION

INTERNET USER AGREEMENT-Student Acceptable Use of Technology Policy

Webberville Community Schools acquires and makes available certain materials, in the category of technology hardware and software, to aid the effective conduct of teaching, learning and non- instructional operations. These technologies are acquired with the understanding that they contribute access to information, methods of presentation and communication. Staff and students as well as interested persons outside the Webberville Community Schools recognize that these technologies are a productive means of carrying out the mission and instructional goals of the Webberville Community Schools.

The uses of technology carry with them certain responsibilities. Technology uses should be consistent with the tasks to which they are assigned. *Technology* is defined as including, but not limited to electronic media, hardware, software, services (Internet,Phone) and equipment owned or leased by Webberville Community Schools.

Disclaimer:

Webberville Community Schools makes no warranty of any kind, whether expressed or implied, for the service it is providing. Access to people all over the world, via the computer, brings with it an availability of material that may not be considered educationally valuable. It is impossible to control all access to all material, but WCS will make every effort to block access to inappropriate material. We firmly believe that the availability of valuable information and the potential for interaction on the internet far outweigh the possibility that users may be exposed to material not consistent with the educational goals of the Webberville Community Schools. As with all educational materials, teachers will do their best to supervise student access while under their instruction. Webberville Community Schools will not be liable for damages or injuries resulting in violations of the Acceptable Use Policy or any misuse of technology.

Technology Usage Guidelines

Hardware/Software:

In general, users have the conditional right to make use of authorized technology found on school grounds in order to facilitate personal academic growth and greater understanding of the utilization of technology.

Only software purchased by Webberville Community Schools or software purchased by staff, but approved by the WCS Technology Department may be stored or installed on district hardware. No software may be downloaded from the Internet via browser, file sharing application, etc without the permission of the WCS technology department. **The installation of software by students is strictly prohibited.**

No personal programs, including games, are to be stored locally or on centralized district file servers. Students are to save files created for academic purposes to portable media or to their file server account.

Only approved hardware by Webberville Community schools may be attached to the district network.

It is the user's responsibility to ensure that district equipment and software are not destroyed, modified, or abused in any way.

District hardware and software may not be moved to other locations within the district, or removed from the district unless authorized by the WCS Technology Department.

Internet Access:

The purpose of the Internet access provided by Webberville Community School is to promote and enhance the educational environment. Student use of the internet must be consistent with the educational objectives of Webberville Community School. Transmission of any material in violation of any U.S. or State regulation is strictly prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, and pornographic images. Use for commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited.

The use of the internet is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. Building administration will determine what appropriate use is, and their decision is final. Also, the building administrator may close any account at any time, as required. The administrator, faculty, and staff of Webberville Community Schools may request the system administrator deny, revoke, or suspend specific user accounts. Students who violate the acceptable use policy for Internet access may also receive school discipline.

Network Access:

Each student has been granted access to the WCS network. Network access is controlled through rights assigned to user names. Students cannot, for any reason, share their username or password with any other WCS user. Students may not attempt to represent themselves as other users, or steal login information (username and password)

WCS file server accounts are not private, and may be monitored for inappropriate use. The storage of executable files on network servers is strictly forbidden. The storage of media files, including movies, music, and images for non-academic purposes is strictly forbidden. Storage of media files for academic purposes is allowed with permission of the Technology Department. The decision regarding the size of user file server accounts resides with the WCS Technology department, and may change at any time. The storage of executable files and/or media for non-academic purposes in compressed folders containing any of the aforementioned file types is strictly forbidden.

Electronic Communication:

Student use of e-mail, chat rooms, or instant messaging is not acceptable, unless approved by a teacher to support a curricular objective. The transmission of network messages to any other user is strictly forbidden.

Disciplinary Action for Violation of Acceptable Use Policy:

The guidelines within this document are not all-inclusive, but only representative and illustrative. A user who commits an act of misconduct which is not listed may also be subject to disciplinary action.

Violation of the Webberville Community Schools acceptable use policy may result in suspended computer privileges, school discipline, and monetary reimbursement. The need to replace or repair files that a student maliciously damages will result in suspended computer rights and fees.

Disciplinary actions for technology violation include but are not limited to the following:

- Student conference or reprimand.
- Parent contact.
- Behavioral contract
- Full financial restitution.
- Denial of participation in class and/or school activities
- Ban from using all computer equipment for a period of time as determined by building administration.
- Saturday School.
- Detention and/or out of school suspension.
- Removal from a course resulting in loss of credit
- Expulsion

Students who are caught using proxy sites or other programs designed to circumvent the school's filter system will receive at least Saturday School on the first occurrence, as this act represents a premeditated violation of school safety measures.
