

Local Wellness Policy: Triennial Assessment Template Plan

Background – Why do sponsors have to do this?

The Healthy, Hunger-Free Kids Act of 2010 requires Local Educational Agencies (LEAs) to update or modify their wellness policy, as appropriate. The wellness committee must review the policy every year to ensure progress is being made on the district's wellness policy and procedures. Every three an assessment of the local wellness policy called the "triennial assessment" must be completed.

Purpose – What is the purpose of this document?

The template below is offered to help summarize the information gathered during your assessment. Members of a school wellness committee who are completing the triennial assessment for their school wellness policy may use this template. It contains the three required components of the triennial assessment:

- (1) compliance with the wellness policy;
- (2) how the wellness policy compares to model wellness policies; and
- (3) progress made in attaining the goals of the wellness policy.

Results – What do sponsors do with the assessment when it is completed?

- ☐ A copy of the assessment must be made available to the public.

The LEA decides how the assessment is made available. Many LEAs choose to post the results on their district website. The triennial assessment summary and the assessment details must be shared.

Recordkeeping

- ☐ Keep a copy of the most recent triennial assessment, along with supporting documentation on file. *This will be requested when you have a School Nutrition Program administrative review.*

Resources

USDA Local School Wellness Policy website: <https://www.fns.usda.gov/tn/wellness-policy>

MDE Local School Wellness Policy website: https://www.michigan.gov/mde/0,4615,7-140-66254_50144-194546--,00.html

Section 1: General Information

School(s) included in the assessment: Webberville Community Schools

Month and year of current assessment: January 2026

Date of last Local Wellness Policy revision: May 19, 2025

Website address for the wellness policy and/or information on how the public can access a copy:

[Active Policies - Webberville Community Schools | 309 East Grand River Avenue Webberville, MI 48892 | Phone: 517-521-3422 | Fax: 517-521-4139 BoardDocs@ PL](#)

Section 2: Wellness Committee Information

How often does your school wellness committee meet? Annually

School Wellness Leader:

Name	Job Title	Email Address
Andrew Smith	Superintendent	AnSmith@webbervilleschools.org

School Wellness Committee Members:

Name	Job Title	Email Address
John Herbert	Secondary Principal	jherbert@webbervilleschools.org
Jason Kubiak	Elementary Principal	jkubiak@webbervilleschools.org
Tracy Bucchanon	Secondary Parent	Ttravis8@yahoo.com
Ellen Diaz	Elementary Parent	Ellendiaz15@yahoo.com
Tammy Grossbauer	Community Member	grossbauertammy@yahoo.com
Christine Bennett	Special Education Director/School Psychologist	cbennett@webbervilleschools.org
Ashley Benjamin	ISD School Nurse, Community Member	Ajbenjamin77@yahoo.com
Josh Weaver	Physical Education/Health Teacher	jweaver@webbervilleschools.org

Section 3. Comparison to Model School Wellness Policies

Indicate the model policy language used for comparison:

- ☒ Michigan State Board of Education Model Local School Wellness Policy
- ☐ Alliance for a Healthier Generation: Model Policy
- ☐ Well SAT 3.0 example policy language

Describe how your wellness policy compares to model wellness policies.

The local wellness policy contains the required essential components including specific goals for nutrition education, nutrition promotion, physical activity and other school-based activities that promote wellness. The local policy also contains the required standards and guidelines for food and beverage available to students at school and this aligns with federal regulations and food service standards. Additionally, the local policy outlines standards for food and beverage marketing detailing what is allowable and acceptable as required. The local plan outlines the formation of the wellness committee and responsibilities thereof including a opportunity for revision, update, leadership and evaluation. It also includes standards for public involvement. Although the local policy contains the required components, the policy in its entirety is somewhat brief and lacks comparable depth, explanation, and detailed examples found in the MDE Model Policy. This is an area for potential improvement if determined that it could have a positive impact on student well-being.

Section 4. Compliance with the Wellness Policy and progress towards goals

At a **minimum**, local wellness policies are required to include:

- One (1) specific goal for each area:
 - Nutrition promotion
 - Nutrition education
 - Physical activity
 - Other school-based activities that promote student wellness.
- Standards and nutrition guidelines for all foods and beverages sold to students on the school campus during the school day that are consistent with Federal regulations for school meal nutrition standards, and the Smart Snack standards.
- Standards for all foods and beverages provided, but not sold, to students during the school day (e.g., classroom parties, classroom snacks brought by parents, or other foods given as incentives).
- Policies for food and beverage marketing that allow marketing and advertising of only those foods and beverages that meet the Smart Snack standards.
- Description of public involvement, public updates, policy leadership, and evaluation plan.

Using the table below to indicate the progress made with each goal included in the Wellness Policy. The table may be used for each school separately or the district.

Tip: When developing a wellness plan, ensure activities are meeting goals by developing SMART objectives:

- **Specific:** Identify the exact area to improve. Include detailed and well-defined language.
- **Measurable:** Define numbers and quantities of the progress.
- **Attainable or Achievable:** Determine what is feasible.
- **Realistic or Relevant:** Consider resources, personnel, cost and time, and determine what can reasonably be accomplished.
- **Timely:** Identify deadlines or timeframe to complete the goal.

Michigan Department of Education Local Wellness Policy Assessment

School Name: Webberville Community Schools Date: January 2026

Nutrition Promotion Goal(s):

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
The District nutrition department may promote and encourage Farm to School efforts in order to provide the healthy foods identified above.	Collect and analyze local farm resources. Distribute resources, availability, and cost information to students, staff, and families.	August 1, 2026	Progress will be measured by confirmation of action step completion and will be evaluated by public input.	Superintendent	Students, staff, parents, community members and businesses	ongoing

Nutrition Education Goal(s):

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
1. Nutrition education shall be included in the Health curriculum so that instruction is sequential and standards-based and provides students with the opportunity to gain knowledge,	Verification of contents, adoption, and implementation of specified curriculum Annual verification of highly qualified status of health education teacher	Annually by August 1	Progress is measure by verified completion and compliance	Superintendent	Students, staff	Yes

<p>attitudes, and skills necessary to lead healthy lives.</p> <p>2. Nutrition education standards and benchmarks promote the benefits of a balanced diet that includes fruits, vegetables, whole grain products, and low-fat and fat-free dairy products.</p> <p>3. Instruction related to the standards and benchmarks for nutrition education shall be provided by highly qualified teachers.</p>						
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Physical Activity Goal(s):

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
<p>1. A sequential, comprehensive physical education program may be provided for students in accordance with the standards and</p>	<p>Verification of adoption and implementation of appropriate curriculum, staffing, and instruction.</p>	<p>May 2026</p>	<p>Progress is measured by confirmation of ongoing completion and compliance with goals</p>	<p>Superintendent</p>	<p>Staff, Students</p>	<p>Yes, ongoing</p>

<p>benchmarks established by the State.</p> <p>2. Properly certificated, highly qualified teachers shall provide all instruction in physical education.</p> <p>3. Planned instruction in physical education shall teach cooperation, fair play, and responsible participation.</p> <p>4. Planned instruction in physical education shall meet the needs of all students, including those who are not athletically gifted.</p>						
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School-based activities to promote student wellness goal(s):

Goal What do we want to accomplish?	Action Steps What activities need to happen?	Timeline Start dates	Measurement How is progress measured?	Lead Person	Stakeholders Who will be involved and/or impacted?	Complete?
Free drinking water shall be available to students during designated meal times and may be available throughout the school day.	Verification of availability and ongoing functionality of water fill stations	By August 1 each school year	Progress is measured by completion of verification action steps	Superintendent	Students, staff, community members	Yes

Evaluation of other areas:

Policy Area	Not Met (Name of Schools)	Partial Compliance (Name of Schools)	Full Compliance (Name of Schools)
Nutrition guidelines for all foods and beverages for sale on the school campus (i.e. school meals and Smart Snacks)			Webberville Community Schools K-12 Verification the applicable required policy and compliance

Guidelines for other foods and beverages available on the school campus, but not sold			Webberville Community Schools K-12 Verification the applicable required policy and compliance
Marketing and advertising of only foods and beverages that meet Smart Snacks			Webberville Community Schools Verification the applicable required policy and compliance