

**Webberville Community Schools Board of Education  
Board Committee Meeting Minutes  
January 12, 2023**

The committee meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Thursday, January 12, 2023, at 6:01 PM.

Present: Amy Coe, Daneille Rhodes, Heather Musolf, Jennifer Lycos, Linda Erwin, Kelly Lott (arrived 6:25 PM), Sueann Crandall

Absent: None

Administration: Andrew Smith

**Approval of Agenda**

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve the agenda of the Board of Education Committee meeting for Thursday, January 12, 2023, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Crandall – Y. Motion passed 6-0.

**Communications and Petitions**

Ms. Kiernan introduced the new special education teacher, Stephanie Thomas.

**Financial Report – Ms. Raelynn Johns**

- Shared the December financial activity report.
- Financial organizational items will be presented for approval on Monday.

**Sinking Fund Discussion**

- Ms. Johns provided an overview of the new sinking fund proposal.
- Discussion was held about public's perception of sinking fund information.
- Sinking funds are essentially "pay as you go" revenue and bonds are funds plus the interest over time.

**Marketing Update**

- Currently working on materials for the new sinking fund proposal on the May 2 ballot.
- Reviewed social media targets and the athletics web overhaul.
- Work on the web application continues; trying to identify what families have not downloaded the app.

### **Principal's Report – Ms. Jeannette Kiernan**

- Preschool numbers are currently not at capacity and five seats are available for those who are 4 years old by December 1.
- GSRP teacher position will be posted in the future.
- Approval for Mr. Ellul to attend the Michigan Music Conference will be an action item on Monday's agenda.
- Grade level meetings have been held in the secondary to address expectations about behavior, technology use, and a "say something" QR code that students should use to report concerns.
- Secondary semester exams are next week.
- There was a discussion about graduation requirements for at-risk seniors.
- Mid-year data is being collected in the elementary in order to revise interventions groups.
- February 1 is the 100<sup>th</sup> day of school.

### **Superintendent's Report – Mr. Andrew Smith**

- The CMAC presentation is scheduled on February 6. The MMAC may be a better fit for Webberville as schools are closer and better competitors for Webberville.
- NEOLA policies are up-to-date and the administrative guidelines are to be reviewed next.
- Board trainings offered by MASB are mostly online. Groups of three may review trainings together, or public meetings may be scheduled for the entire board.
- Most new security cameras are all online now.
- The Emergency Operations Plan will be reviewed in the near future; the buildings and grounds committee could potentially be a part of that process.
- A communication and goals discussion to support the sinking fund proposition was discussed.

### **Future Meetings/Important Dates**

- Regular & Organizational Meeting – Monday, January 16, 2023 at 6:00 PM
- Committee Meeting - Wednesday, February 8, 2023 at 6:00 PM
- Regular Meeting - Monday, February 13, 2023 at 6:00 PM

### **Oath of Office**

The Ingham County Board of Canvassers certified the results of the Annual School Election of November 8, 2022, declaring the election of Linda Erwin, Kelly Lott and Heather Musolf for a term ending in December 2026. These individuals accepted their term of office, declared eligibility for said seat, and signed the oath of office within the time limits set by state election laws.

Ms. Erwin, Ms. Lott and Ms. Musolf recited the oath of office.

### **Comments from the Audience**

A reminder of the can and bottle drive fundraiser this weekend to support the band program.

**Comments from the Board of Education**

None

**Adjournment**

Ms. Lycos moved, Ms. Rhodes seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Crandall - Y. Motion passed 7-0. The meeting adjourned at 8:16 PM.

Respectfully Submitted,

Heather Musolf  
Webberville Board of Education Secretary