

**Webberville Community Schools Board of Education  
Board Committee Meeting Minutes  
July 12, 2023**

The committee meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Wednesday, July 12, 2023, at 6:01 PM.

Present: Amy Coe, Heather Musolf, Jennifer Lycos, Linda Erwin, Sueann Crandall

Absent: Daneille Rhodes, Kelly Lott

Administration: Andrew Smith

**Approval of Agenda**

Ms. Lycos moved, Ms. Erwin seconded a motion to approve the agenda of the Board of Education Committee meeting for Wednesday, July 12, 2023, as presented. Roll Call Vote: Coe – Y; Musolf – Y; Lycos – Y; Erwin – Y; Crandall – Y. Motion passed 5-0.

**Communications and Petitions**

None

**Financial Report – Ms. Raelynn Johns**

- Introduced David Stibich, the new senior accountant assigned to the district
- Reviewed cash balance and AP for the month of June
- The state legislature passed the budget and waiting on the governor's approval; increases in foundation, mental health and early childhood funding are expected
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**Principal's Report – Ms. Jeannette Kiernan, Mr. Jason Kubiak**

- Reviewed summer school credit recovery program
- Discussed current enrollment projections at grade level
- Shared the suggested revisions for the secondary handbook
- Provided an update on staffing for the fall, including the number of candidates and interviews for the positions forwarded for hire

**Superintendent's Report – Mr. Andrew Smith**

- The district is gathering info for an expected major repair to the outdoor track
- There has been a rupture in the well feed to the football field
- The village's Main Street project may extend beyond the start of the school year and alternative pick-up and drop-off plans for elementary students are being discussed

- A meeting was held to discuss potential project managers for sinking fund projects
- Discussed per diem support for athletic training in the fall
- Enrollment number projected for fall is 420
- Reviewed a request from some non-teaching staff members about longevity pay
- Reviewed a draft master schedule for the secondary and asked for board feedback about direction to finalize the schedule
- Updates for the athletic handbook will be presented in August

#### **Future Meetings/Important Dates**

- Public Hearing & Regular Meeting – Monday, July 17, 2023 at 6:00 PM
- Committee Meeting - Wednesday, August 2, 2023 at 6:00 PM
- Regular Meeting - Monday, August 7, 2023 at 6:00 PM

#### **Comments from the Audience**

None

#### **Comments from the Board of Education**

Ms. Coe asked that no last minute action items be placed on agendas for Monday meetings, and that all documentation is ready by Wednesday prior to the meeting.

#### **Adjournment**

Ms. Lycos moved, Ms. Erwin seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Musolf – Y; Lycos – Y; Erwin – Y; Crandall – Y. Motion passed 5-0. The meeting adjourned at 9:22 PM.

Respectfully Submitted,

Heather Musolf  
Webberville Board of Education Secretary