

**Webberville Community Schools Board of Education  
Board Committee Meeting Minutes  
October 12, 2022**

The committee meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Wednesday, October 12, 2022, at 6:00 PM.

Present: Amy Coe, Daneille Rhodes, Heather Musolf, Linda Erwin, William Moran, Kelly Lott

Absent: Jennifer Lycos

Administration: Andrew Smith

**Approval of Agenda**

Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the agenda of the Board of Education Committee meeting for Wednesday, October 12, 2022, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Erwin – Y; Moran – Y; Lott - Y. Motion passed 6-0.

**Communications and Petitions**

None

**Audit Report – Maner Costerisan**

Kasey Roth of Maner Costerisan provided the annual audit presentation for fiscal year 2021-22. The audit was clean with no findings. The general fund balance at the end of the year is 18%, which is average in the state of Michigan.

**Monthly Financial Report – Ms. Raelynn Johns**

- September financial statements were reviewed.
- The state has added many categorical grants available in the budget which needs to be reviewed; revision 1 of the 2022-23 budget may be presented later than December this year.
- Cash balance for the month is lower than usual, as the state aid payment arrives next month.

**Principal’s Report – Ms. Jeannette Kiernan**

- Count day (October 5) will also be known as student celebration day, and t-shirts have been made to give to students and staff.
- The fall choir concert was phenomenal.
- Major discipline issues have occurred and staff are reviewing protocols.
- Reviewed specific incidents including a suspension that will be presented to the board on Monday for consideration of long-term suspension/expulsion.

**Superintendent’s Report – Mr. Andrew Smith**

- Reviewed the continuity/extended learning plan and the need to approve at the meeting on Monday.

- An 8 1/2% increase in health care costs is expected next year.
- Enrollment estimate of 450 is used as projection for budget.
- Discussed school safety trainings and new camera software.
- Some students are incurring excessively high lunch debts, most of which could probably qualify for free/reduced lunch. If accounts are not paid, the cost comes out of the general fund.
- Reviewed grant categories that can allow for additional funds if applications submitted for the grants.

### **Future Meetings**

- Regular Meeting – Monday, October 17, 2022, at 6:00 PM
- Special Meeting – Thursday, October 20, 2022 at 6:00 PM
- Committee Meeting - Wednesday, November 9, 2022, at 6:00 PM
- Regular Meeting - Monday, November 14, 2022, at 6:00 PM

### **Comments from the Audience**

None

### **Comments from the Board of Education**

Seniors will be recognized at the football game on Friday.

### **Adjournment**

Ms. Rhodes moved, Mr. Moran seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Rhodes – Y; Musolf – Y; Erwin – Y; Moran – Y; Lott - Y. Motion passed 6-0. The meeting adjourned at 7:33 PM.

Respectfully Submitted,

Heather Musolf  
Webberville Board of Education Secretary