

**Webberville Community Schools Board of Education
Organizational and Regular Board Meeting Minutes
January 17, 2022**

Call to Order

The organizational board meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Monday, January 17, 2022, at 6:00 PM.

Roll Call

Present: Amy Coe, Daneille Rhodes, Heather Stiffler, Linda Erwin, Jennifer Lycos, William Moran

Absent: Amanda Barbour

Administration Present: Andrew Smith

Approval of Agenda

Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the agenda of the organizational board of education meeting being held on today's date, Monday, January 17, 2022, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Communications and Petitions

None

Election of Board Officers

Nominations were open from the floor.

Ms. Lycos moved, Ms. Rhodes seconded a motion to nominate Amy Coe as board president. No other nominations were presented. Ms. Lycos moved, Ms. Erwin seconded a motion to close nominations and elect Amy Coe as president. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran - Y. Motion passed 6-0.

Ms. Stiffler moved, Mr. Moran seconded a motion to nominate Daneille Rhodes as board vice president. No other nominations were presented. Ms. Stiffler moved, Rhodes seconded a motion to close nominations and elect Daneille Rhodes as vice president. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran - Y. Motion passed 6-0.

Ms. Erwin moved, Mr. Moran seconded a motion to nominate Heather Stiffler as board secretary. No other nominations were presented. Ms. Rhodes moved, Ms. Erwin seconded a motion to close nominations and elect Heather Stiffler as secretary. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran - Y. Motion passed 6-0.

Ms. Rhodes moved, Ms. Erwin seconded a motion to nominate Jennifer Lycos as board treasurer. No other nominations were presented. Ms. Rhodes moved, Ms. Erwin seconded a motion to close nominations and elect Jennifer Lycos as treasurer. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran - Y. Motion passed 6-0.

Designation of Bank Depositories and Authorized Signatures for 2021

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve the bank accounts and authorized signatures as amended with signature of Jennifer Lycos as treasurer. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Establishment of Regular Board of Education Meetings

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve the dates, times and place for the regular meetings of the Webberville Community Schools Board of Education as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Designation of Person for Posting Public Notices of Meetings

Ms. Lycos moved, Ms. Erwin seconded a motion to appoint the superintendent or a designee as the person to post public notices of meetings. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Designation of School Auditor for 2022

Ms. Rhodes moved, Ms. Erwin seconded a motion to retain the accounting firm of Maner Costerisan for the purposes of performing the state-required school audit for 2022 and other financial and accounting advice as needed. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Designation of Legal Counsel for 2022

Ms. Lycos moved, Ms. Rhodes seconded a motion to retain Thrun Law Firm as legal counsel pertaining to school elections, bond issues, negotiations, personnel matters, and general legal assistance as needed. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Ms. Erwin moved, Ms. Rhodes seconded a motion to retain Steven D. Lowe, P.C. as legal counsel pertaining to employee benefit matters on an as-needed basis. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Delegation of Election Duties

Ms. Lycos moved, Ms. Erwin seconded a motion to allow the Secretary of the Board of Education to delegate the annual election duties to the Superintendent who will work with the appropriate township personnel. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Delegation of Treasurer's Duties

Ms. Lycos moved, Ms. Erwin seconded a motion to allow the Treasurer of the Board of Education to delegate the duties of the treasurer to the Superintendent. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Appointment of Committee Members and Representatives

Ms. Rhodes moved, Ms. Lycos seconded a motion to appoint Ms. Coe as the ISOA/MASB delegate and Ms. Erwin as the alternate for 2022. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Superintendent's Evaluation

Ms. Lycos moved, Ms. Rhodes seconded a motion to evaluate the superintendent formally by December 31, 2022. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Regular Board Meeting

Ms. Lycos moved, Ms. Erwin seconded a motion to move into the regular Board of Education meeting at 6:17 PM. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Approval of Agenda

Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the agenda of the regular Board of Education meeting being held on today's date, Monday, January 17, 2022, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Routine Items – Consent Agenda

Ms. Rhodes moved, Ms. Lycos seconded a motion to adopt the consent agenda as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Presentations – School Board Recognition Month

Ms. Aaron Mayes thanked the board for their service and presented the trustees with cards made by the STEAM students. Ms. Becky Goodman presented baked goods prepared by her students.

Action Items

Ms. Lycos moved, Ms. Erwin seconded a motion to approve the budget revisions for the 2021-22 fiscal year as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0.

Questions or comments from the audience

Mr Smith acknowledged the teachers of the month: For November, Alex Ellul and Suzanne Cloudman, and Aaron Mayes and Becky Goodman for December.

Question or comments from the board

Ms. Coe stated we would do a quarterly informal evaluation of the superintendent to provide him with feedback. Ms. Stiffler thanked everyone for serving our students.

Adjournment

Ms. Lycos moved, Mr. Moran seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Erwin – Y; Lycos – Y; Moran -Y. Motion passed 6-0. The board adjourned the meeting at 6:28 PM.

Respectfully Submitted,

Heather Stiffler
Webberville Board of Education Secretary