

**Webberville Community Schools Board of Education  
Board Committee Meeting Minutes  
July 14, 2021**

The committee meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Wednesday, July 14, 2021, at 6:04 PM.

Present: Amy Coe, Heather Stiffler, Jennifer Lycos, William Moran

Absent: Daneille Rhodes, Linda Erwin, Amanda Barbour

Administration: Andrew Smith

**Approval of Agenda**

Ms. Lycos moved, Mr. Moran seconded a motion to approve the agenda of the Board of Education committee meeting being held on today's date, Wednesday, July 14, 2021, as presented. Roll Call Vote: Coe – Y; Stiffler – Y; Lycos – Y; Moran – Y. Motion passed 4-0.

**Communications and Petitions**

None

**Financial**

Ms. Johns presented the June financials. The audit is scheduled the first week of August and we have closed on the refunding of the bonds.

**Personnel**

Ms. Kiernan shared that a special education teacher has been located and the hiring will be on the agenda Monday night. Mr. Smith discussed a proposal for a part-time custodian and facilities management coordinator, and wage increases for employees.

**Buildings and Grounds**

The district is upgrading light bulbs, batting cages and fields. The sprinkler system on the football field is in need of repair, as well as the Spartan Center air conditioner unit.

**Handbooks**

The elementary and secondary student handbooks were reviewed. These will be on the agenda Monday for approval. The athletic handbook will be reviewed in August.

**Other Miscellaneous**

- The district will utilize a SMS service to communicate with parents.
- The suburban will be listed for sale in a bidding process. The business office at the ISD is to receive the bids.

- K-12 staff PD is being planned for August prior to the start of the school year.
- Health and safety protocols for the coming year were discussed.
- Requirements for online schooling were reviewed.

#### **Future Meetings/Important Dates**

- Regular Meeting - Monday, July 19, 2021 at 6:00 PM
- Committee Meeting - Wednesday, August 11, 2021 at 7:30 PM (open house/picnic conflicts that night)
- Regular Meeting - Monday, August 16, 2021 at 6:00 PM

#### **Comments from the Audience**

Two families spoke on their reasons to send their students to be educated at Webberville.

#### **Comments from the Board of Education**

Ms. Coe reminded the board they will be discussing goals at future meetings.

#### **Adjournment**

Ms. Lycos moved, Mr. Moran seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Stiffler – Y; Lycos – Y; Moran – Y. Motion passed 4-0. The meeting adjourned at approximately 7:57 PM.

Respectfully Submitted,

Heather Stiffler  
Webberville Board of Education Secretary