

**Webberville Community Schools Board of Education
Board Committee Meeting Minutes
July 8, 2020**

The committee meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Wednesday, July 8, 2020, at 6:05 PM.

Present: Amy Coe, Jennifer Lycos, Daneille Rhodes, Heather Stiffler, Amanda Barbour and Linda Erwin

Absent: Curt Carpenter

Administration: Brian Friddle

Approval of Agenda

Ms. Lycos moved, Ms. Erwin seconded a motion to approve the agenda of the Board of Education Committee Meeting being held on today's date, Wednesday, July 8, 2020, as presented. Roll Call Vote: Coe – Y; Lycos – Y; Rhodes – Y; Stiffler – Y; Barbour – Y; Erwin – Y. Motion passed 6-0.

Communications and Petitions

None

Finance Update

Mr. Friddle mentioned Ms. Johns would be at the meeting on Monday to review the monthly statements. The school bond loan fund application will be an action item on the agenda that night. He discussed 2020-21 budget scenarios with incoming CARES money and the potential state aid losses. The district received free access points to expand wireless capabilities on the grounds but must pay for installation costs.

Personnel

Reviewed changes in paraprofessional staffing.

Buildings and Grounds

The elementary gym floor is currently being installed and will be ready for the start of the school year.

Policy

Policies to review include, but is not limited to, updates on curriculum development, guidance for the use of electronic signatures, MDE reporting, and transportation. The first reading of the policies will likely be on next month's agenda.

Handbooks

Will be reviewed next month. There will be updated Covid-related information coming with the handbooks.

Covid 19 and Governor's Roadmap

Reviewed phases 3 and 4. Discussed PPE, infirmary, social distancing, masks, testing protocols, building entry, bussing and surveys. The board must approve the preparedness plan 10 days prior to the start of the school year.

Job Descriptions

Mr. Smith reviewed a matrix of job responsibilities for secondary staff. Stipends were discussed for certain duties above the normal workload.

Other Miscellaneous

- WHS will be in a new football conference next fall.
- Candidate applications for board elections are due in the township office no later than July 21.
- The ISD technology contract has been frozen with no increase for an additional year.
- Superintendents in the county are participating in meetings to discuss various issues and create best practices.
- Our food service department donated 500 cartons of unused milk to the food bank in order to prevent loss from spoiling.

Future Meetings/Important Dates

- Regular – Monday, July 13, 2020 at 6:00 PM
- Committee Meeting – Wednesday, August 5, 2020 at 6:00 PM
- Regular Meeting – Monday, August 10, 2020 at 6:00 PM

Comments from the Audience

None

Comments from the Board of Education

Ms. Coe shared the concept of a work calendar with quarterly tasks and a tracking framework. She mentioned she would like to move forward with acquiring devices for board members. Ms. Lycos inquired about the McGowan meeting.

Adjournment

Ms. Lycos moved, Ms. Barbour seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Lycos – Y; Rhodes – Y; Stiffler – Y; Barbour – Y; Erwin – Y. Motion passed 6-0. The meeting adjourned at 8:10 PM.

Respectfully Submitted,

Heather Stiffler
Webberville Board of Education Secretary