

**Webberville Community Schools Board of Education
Organizational and Regular Board Meeting Minutes
January 21, 2019**

Call to Order

The organizational board meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Monday, January 21, 2019, at approximately 6:01 PM.

Oath of Office

The Ingham County Board of Canvassers certified the results of the Annual School Election of November 6, 2018, declaring the election of Amanda Barbour, Linda Erwin and Heather Stiffler to four-year terms. These individuals accepted their terms of office, declared their eligibility for said seats, and signed their oath of office within the time limits set by state election laws. The new members recited the oath of office to the audience present.

Roll Call

Present: Amy Coe, Jennifer Lycos, Daneille Rhodes, Heather Stiffler, Curt Carpenter, Amanda Barbour and Linda Erwin

Absent: None

Administration Present: Brian Friddle

Approval of Agenda

Ms. Lycos moved, Ms. Rhodes seconded a motion to approve the agenda of the organizational board of education meeting being held on today's date, Monday, January 21, 2019, as presented. Motion passed 7-0.

Election of Board Officers

Nominations were open from the floor.

Ms. Lycos moved, Ms. Erwin seconded a motion to nominate Amy Coe as board president. No other nominations were presented. Ms. Rhodes moved, Ms. Lycos seconded a motion to close nominations. Motion passed 7-0. The motion to support Ms. Coe's nomination for board president passed 7-0.

Ms. Stiffler moved, Mr. Carpenter seconded a motion to nominate Jennifer Lycos as board vice president. No other nominations were presented. Ms. Rhodes moved, Mr. Carpenter seconded a motion to close nominations. Motion passed 7-0. The motion to support Ms. Lycos' nomination for board vice president passed 7-0.

Ms. Rhodes moved, Ms. Erwin seconded a motion to nominate Heather Stiffler as board secretary. No other nominations were presented. Ms. Lycos moved, Ms. Rhodes seconded a motion to close the nominations. Motion passed 7-0. The motion to support Ms. Stiffler's nomination for board secretary passed 7-0.

Ms. Stiffler moved, Ms. Barbour seconded a motion to nominate Daneille Rhodes as board treasurer. No other nominations were presented. Ms. Lycos moved, Mr. Carpenter seconded a motion to close nominations. Motion passed 7-0. The motion to support Ms. Rhodes' nomination for board treasurer passed 7-0.

Designation of Bank Depositories and Authorized Signatures for 2019

Ms. Lycos moved, Mr. Carpenter seconded a motion to approve the bank accounts and authorized signatures as presented. Motion passed 7-0.

Establishment of Regular Board of Education Meetings

Ms. Lycos moved, Ms. Erwin seconded a motion to approve the dates, times and place for the regular meetings of the Webberville Community Schools Board of Education as presented. Motion passed 7-0.

Designation of Person for Posting Public Notices of Meetings

Mr. Carpenter moved, Ms. Lycos seconded a motion to appoint the superintendent as the person to post public notices of meetings. Motion passed 7-0.

Designation of School Auditor for 2019

Ms. Rhodes moved, Ms. Lycos seconded a motion to retain the accounting firm of Maner Costerisan for the purposes of performing the state-required school audit for 2019 and other financial and accounting advice as needed. Motion passed 7-0.

Designation of Legal Counsel for 2019

Ms. Lycos moved, Mr. Carpenter seconded a motion to retain Thrun Law Firm as legal counsel pertaining to school elections, bond issues, negotiations, personnel matters, and general legal assistance as needed. Motion passed 7-0.

Ms. Rhodes moved, Ms. Barbour seconded a motion to retain Steven D. Lowe, P.C. as legal counsel pertaining to employee benefit matters on an as-needed basis. Motion passed 7-0.

Delegation of Election Duties

Ms. Stiffler moved, Ms. Lycos seconded a motion to allow the Secretary of the Board of Education to delegate the annual election duties to the Superintendent who will work with the appropriate township personnel. Motion passed 7-0.

Delegation of Treasurer's Duties

Ms. Stiffler moved, Mr. Carpenter seconded a motion to allow the Treasurer of the Board of Education to delegate the duties of the treasurer to the Superintendent. Motion passed 7-0.

Appointment of Committee Members and Representatives

Ms. Lycos moved, Ms. Barbour seconded a motion to appoint Ms. Coe as the ISOA/MASB delegate and Ms. Erwin as the alternate for 2019. Motion passed 7-0.

Superintendent's Evaluation

Mr. Carpenter moved, Ms. Barbour seconded a motion to evaluate the superintendent formally by December 31, 2019. Motion passed 7-0.

Regular Board Meeting

Ms. Lycos moved, Ms. Barbour seconded a motion to move into the regular Board of Education meeting at 6:21 PM. Motion passed 7-0.

Approval of Agenda

Mr. Carpenter moved, Ms. Rhodes seconded a motion to approve the agenda of the regular Board of Education meeting being held on today's date, Monday, January 21, 2019, as presented. Motion passed 7-0.

Routine Items – Consent Agenda

Mr. Pechette of the business office presented information about December account balances. Ms. Stiffler moved, Ms. Rhodes seconded a motion to adopt the consent agenda as presented. Motion passed 7-0.

Presentations

Mr. Friddle thanked the Board of Education for their work, dedication and leadership to the district in honor of School Board Recognition Month. He welcomed the new board members to their positions and looks forward to working with them.

Reports

Superintendent – Mr. Friddle reported on the snow day procedures, new athletic league exploration, personnel and dual enrollment update. Work is progressing on the MSP grant due on March 1. The Emergency Operations Plan needs to be updated and approved before submission. The business office is working on the 2019-20 fiscal year budget. A survey is being created to explore Saturday hours for the Spartan Center. He shared info on the CBA 101 class for board members this spring at the ISD and talked about the One Book One School kick-off at the elementary school.

Dr. Batteen reviewed the secondary data report on academic progress, attendance, discipline, professional development, student opportunities and student count. Ms. Kiernan shared the benchmarking data for the elementary and the 1-3 plan to increase student achievement.

Communications and Petitions

Suzanne Cloudman thanked the board for their time serving the district.

Action Items

Ms. Rhodes moved, Mr. Carpenter seconded a motion to approve the purchase of the network switches as presented. Motion passed 7-0.

Ms. Lycos moved, Ms. Barbour seconded a motion to table the first reading of the board policies as presented. Motion passed 7-0.

Questions or comments from the audience

None

Question or comments from the board

The board members welcomed the new members.

Adjournment

Ms. Rhodes moved, Ms. Barbour seconded a motion to adjourn the meeting. Motion passed 7-0. The board adjourned the meeting at 7:36 PM.

Respectfully Submitted,

Heather Stiffler
Webberville Board of Education Secretary