

**Webberville Community Schools Board of Education
Organizational and Regular Board Meeting Minutes
January 16, 2018**

Call to Order

The organizational board meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center community room on Tuesday, January 16, 2018, at approximately 5:30 PM.

Roll Call

Present: Amy Coe, Jennifer Lycos, Heather Stiffler, Daneille Rhodes, Chris Hondzinski, Curtis Carpenter, Brent Schriener (arrival 5:52 PM)

Administration Present: Brian Friddle

Approval of Agenda

Ms. Lycos moved, Mr. Carpenter seconded a motion to approve the agenda of the organizational board of education meeting being held on today's date, Tuesday, January 16, 2018, as presented. Motion passed 6-0.

Election of Board Officers

Nominations were open from the floor.

Ms. Rhodes moved, Mr. Hondzinski seconded a motion to nominate Amy Coe as board president. No other nominations were presented. Mr. Hondzinski moved, Ms. Lycos seconded a motion to close nominations. Motion passed 6-0. Support for Ms. Coe's nomination to board president passed 6-0.

Mr. Hondzinski moved, Ms. Stiffler seconded a motion to nominate Jennifer Lycos as board vice president. No other nominations were presented. Mr. Hondzinski moved, Mr. Carpenter seconded a motion to close nominations. Motion passed 6-0. Support for Ms. Lycos's nomination to board vice president passed 6-0.

Ms. Rhodes moved, Mr. Carpenter seconded a motion to nominate Heather Stiffler as board secretary. No other nominations were presented. Ms. Rhodes moved, Ms. Lycos seconded a motion to close the nominations. Motion passed 6-0. Support for Ms. Stiffler's nomination to board secretary passed 6-0.

Ms. Lycos moved, Mr. Hondzinski seconded a motion to nominate Daneille Rhodes as board treasurer. No other nominations were presented. Ms. Stiffler moved, Ms. Lycos seconded a motion to close nominations. Motion passed 6-0. Support for Ms. Rhodes's nomination to Board Treasurer passed 6-0.

Designation of Bank Depositories and Authorized Signatures for 2018

Ms. Stiffler moved, Mr. Hondzinski seconded a motion to approve the bank accounts and authorized signatures as presented. Motion passed 6-0.

Establishment of Regular Board of Education Meetings

Ms. Stiffler moved, Ms. Lycos seconded a motion to approve the dates, times and place for the regular meetings of the Webberville Community Schools Board of Education as presented. Motion passed 6-0.

Designation of Person for Posting Public Notices of Meetings

Mr. Hondzinski moved, Ms. Rhodes seconded a motion to appoint the Superintendent as the person to post public notices of meetings. Motion passed 6-0.

Designation of School Auditor for 2018

Ms. Rhodes moved, Ms. Lycos seconded a motion to retain the accounting firm of Maner Costerisan for the purposes of performing the state required school audit for 2018 and other financial and accounting advice as needed. Motion passed 6-0.

Designation of Legal Counsel for 2018

Ms. Rhodes moved, Ms. Lycos seconded a motion to retain Thrun Law Firm as legal counsel pertaining to school elections, bond issues, negotiations, personnel matters, and general legal assistance as needed. Motion passed 6-0.

Ms. Lycos moved, Ms. Rhodes seconded a motion to retain Steven D. Lowe, P.C. as legal counsel pertaining to employee benefit matters on an as needed basis. Motion passed 6-0.

Delegation of Election Duties

Ms. Stiffler moved, Mr. Carpenter seconded a motion to allow the Secretary of the Board of Education to delegate the annual election duties to the Superintendent who will work with the appropriate township personnel. Motion passed 6-0.

Delegation of Treasurer's Duties

Ms. Lycos moved, Mr. Hondzinski seconded a motion to allow the Treasurer of the Board of Education to delegate the duties of the treasurer to the Superintendent. Motion passed 6-0.

Appointment of Committee Members and Representatives

Ms. Rhodes moved, Ms. Lycos seconded a motion to appoint Ms. Coe as the ISOA/MASB delegate and Mr. Carpenter as the alternate for 2018. Motion passed 6-0.

Superintendent's Evaluation

Ms. Rhodes moved, Ms. Stiffler seconded a motion to evaluate the superintendent formally by December 31, 2018. Motion passed 6-0.

Regular Board Meeting

Ms. Lycos moved, Mr. Hondzinski seconded a motion to move into the regular Board of Education. Motion passed 6-0.

Approval of Agenda

Mr. Hondzinski moved, Mr. Carpenter seconded a motion to approve the agenda of the regular Board of Education meeting being held on today's date, Tuesday, January 16, 2018, as presented. Motion passed 8-0.

Routine Items – Consent Agenda

Mr. Hondzinski moved, Mr. Carpenter seconded a motion to adopt the consent agenda as presented. Motion passed 6-0.

Presentations

School Board Recognition Month - Mr. Friddle thanked the Board of Education for their time, dedication, and focus on the mission of educating kids. Ms. Suzanne Cloudman presented the board with cards from 5th graders and the WEA in appreciation for all they do.

Reports

Mr. Friddle distributed copies of the superintendent's evaluation in preparation for the upcoming informal evaluation. He discussed scheduling a meeting of an Achievement Subcommittee in February or March. This subcommittee will meet monthly or quarterly to discuss initiatives, programs, character education and other topics. He mentioned the district is currently at a total of three days called for inclement weather. Six days are forgiven by the State. When a day is called, the target time to make notifications is no later than 5:30 AM.

Communications and Petitions

None.

Mr. Schriener joined the meeting.

Action Items

Ms. Lycos moved, Ms. Rhodes seconded a motion to approve the agenda of the 2017-2018 budget revisions as presented. Motion passed 7-0.

Ms. Rhodes moved, Ms. Stiffler seconded a motion to approve the second reading of board policies 1421, 1439, 2410, 2414, 2418, 3121, 3139, 4121, 4139, 5630.01 and 8321, and delete administrative guideline #5630.01 as presented. Motion passed 7-0.

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve a Fair Playoffs Resolution for submission to the MHSAA as presented. Motion passed 7-0.

Questions or comments from the audience

Wanda Lewis introduced herself as the new guidance counselor in the secondary building.

Question or comments from the board

None.

Adjournment

Ms. Rhodes moved, Ms. Lycos seconded a motion to adjourn the meeting. Motion passed 7-0. The board adjourned the meeting at 5:58 PM.

Respectfully Submitted,

Heather Stiffler
Webberville Board of Education Secretary