

**Webberville Community Schools Board of Education
Special Committee Meeting Minutes
March 12, 2025**

The special committee meeting of the Webberville Board of Education was called to order by President, Jennifer Lycos in the Spartan Center Community Room on Friday, March 12, 2025, at 7:00 PM.

Present: Jennifer Lycos, Daneille Rhodes, Amy Coe, Linda Erwin, Heather Musolf, Joshua Rockey

Absent: Kelly Lott, Heather Musolf

Administration: Andrew Smith, Jeannette Kiernan

Approval of Agenda

Ms. Rhodes moved, Ms. Coe seconded a motion to approve the agenda of the Special Board of Education meeting on Wednesday, March 12 2025, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Erwin – Y, Rockey – Y Motion passed 5-0

Communications and Petitions

None

Financial Report

February Financial statements were reviewed, with no unusual activity reported.

Mr. Rockey asked about Hotspots issued during Covid-19 pandemic. Discussion about seeing how many are used and determining how many can be turned off. Mr. Smith will follow up on this.

Mr. Smith shared there will be Business Service training provided for new or existing Board Members.

Principals' Reports

Elementary:

- Mr. Kubiak reported on progress of March Is Reading Month program. Shared Webberville Alumnus published author will visit March 20th.
- Spelling Bee for grades 1-5 taking place March 17-18.
- Staff organizing upcoming Mileage Club for Elementary students
- April 11 will be Elementary Carnival
- Grades 3 and 4 will be going on Project Red Agriculture Field Trip March 18

Secondary:

- Mrs. Kiernan presented District data update
- Ms. Coe asked how the data is being used to increase student growth and proficiency

- Mr. Smith shared more information should be provided to show growth not strictly proficiency, which will show a comprehensive overview
- Ms. Lycos asked if students with the highest needs were being placed with highest qualified teacher.
- Ms. Lycos asked for Behavior Data to be broken down into categories
- Reviewed graduation rates. Ms. Kiernan shared 5 students will not graduate, 3 of them being special education students who will be Fifth-year seniors. 5 other students are on the border of not graduating.
- Ms. Kiernan shared a group of kids were able to visit LCC to learn about trade school program options.
- Mr. Rockey asked if school uses "Career Day" programs. Discussed benefits of these programs.
- Reviewed Spring Testing schedule and plan to utilize streamlined, collaborative testing days to reduce disruptions to instruction time.
- First draft of master schedule is complete. Shared new class offerings being considered. At this time, no anticipated staffing needs.
- Reviewed upcoming building events shared on report.
- Asking for approval to send staff to an overnight training.
 - Ms. Coe asked how staff will be selected, and shared that past feedback has been that the same staff members always get to attend trainings.
 - Ms. Kiernan shared new staff will be selected and that many long-term staff have attended in the past.

Superintendent's Report -Mr. Andrew Smith

- Currently, 11 students are taking 57 college credits this semester. High value for students and district. Currently, 11 students are taking 57 college credits this semester.
- Light project for wall packs will start soon
 - Potentially starting the fence project over Spring Break
 - Kelly Gillespie asked if the Board would be interested in redesigning our school tag line. Board agreed.
 - Lawn bids are coming in. Received base bids and auxiliary services bid. Seven bids total
 - Getting quotes on playground and concrete work.
 - Football helmets as previously discussed will be actioned on at next meeting. Reviewed reasons cost for football is high.
 - Corunna Schools just canceled their Varsity Softball season due to low numbers.
 - Tracy Bucchanon's contract has issues due to changes in state law. Discussed the items needing correction. Will action on revised contract.
 - MSAC League update. Mr. Smith reached out to inquire and is awaiting a response. Heard concerns about travel distance.
 - Teamsters are requesting documentation regarding employees. Mr. Smith noted district does not have employees who meet the requirements.
 - Spartan Center Director position discussed. Asked for Board feedback on proposed position. Ms. Coe asked what cost would be since district already using fund balance. Ms. Rhodes asked if we could offer a small

base and incentives for growing memberships, adding classes in the Spartan Center.

- Mr. Smith and Tracy Bucchanon are going to Traverse City Thursday, March 13, 2025 for Athletic Director conference meetings, Tracy will stay for the conference.

Future Meetings/Important Dates

- Regular Meeting—Monday, March 17, 2025, at 6:00 PM
- Committee Meeting – Wednesday, April 9, 2025, at 6:00 PM
- Regular Meeting –Monday, April 14, 2025, at 6:00 PM

Comments from the Audience

None

Comments from the Board of Education

None

Adjournment

Ms. Rhodes moved, Ms. Coe seconded a motion to adjourn the meeting. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Erwin – Y, Rockey – Y Motion passed 5-0 at 9:07 PM

Respectfully Submitted,

Amy Coe
Webberville Board of Education Secretary