

**Webberville Community Schools Board of Education**  
**Regular Meeting Minutes**  
**July 14, 2025**

**Call to Order**

A regular meeting of the Webberville Board of Education was called to order by President Jennifer Lycos in the Spartan Center Community Room on Monday, July 14, 2025, at 6:00 PM.

**Roll Call**

Present: Jennifer Lycos, Daneille Rhodes, Amy Coe, Kelly Lott, Linda Erwin, Heather Musolf, Joshua Rockey

Absent: None

Administration Present: Andrew Smith, Superintendent

**Approval of Agenda**

Ms. Rhodes moved, Ms. Coe seconded a motion to approve the agenda of the regular Board of Education meeting being held on Monday, July 14, 2025, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0.

**Routine Items – Consent Agenda**

Ms. Rhodes moved, Ms. Coe seconded a motion to approve the consent agenda, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0.

**Communications and Petitions**

None

**Superintendent's Update**

Mr. Smith presented:

- Hotspots are not able to be deactivated by the district office, but through the ISD, which is in the process of turning these off
- Greenhouse work is completed
- Damaged flag/flag pole work is being hired out by a professional company
- Elementary boiler work is completed and further testing is occurring
- Mr. Kubiak proposed a 1<sup>st</sup>/2<sup>nd</sup> grade split class based on class sizes. Fund balance impact was presented, board asked for input. Different staffing options were discussed. Plans for decreasing costs discussed in regard to improving budget. Board was in agreement on offering position to new teacher and acquiring a 1<sup>st</sup>/2<sup>nd</sup> grade split class
- New deposit form for incoming cash deposits is being implemented

**Action Items**

A. Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the school loan revolving fund annual loan/repayment activity application, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0.

B. Ms. Coe moved, Ms. Erwin seconded a motion to approve the 2025 Tax Rate Requests for Ingham and Livingston Counties as levied on December 1, 2025, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0.

C. Ms. Rhodes moved, Ms. Coe seconded a motion to approve the Cross Country overnight team building trip to South Haven, MI on July 27-July 30, 2025, as presented. Chaperones and sleeping arrangements were discussed. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0.

D. Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the marketing contract for Kelly Gillespie, as presented. Incentive wording was clarified. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0.

E. Mr. Rockey moved, Ms. Erwin seconded a motion to approve the School Psychologist/Special Education Supervisor contract for Christine Bennett, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0.

F. Ms. Rhodes moved, Ms. Coe seconded a motion to approve the 2025-2026 Elementary Student Handbook, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0.

#### **Comments from the Audience**

None

#### **Comments from the Board**

- Mr. Rockey asked about agenda not including the Pledge of Allegiance. Confirmed this was an oversight and will continue at future meetings.
- Ms. Musolf inquired about Facebook post mentioning Webberville student. Mr. Smith confirmed nothing has taken place on school grounds or been confirmed.
- Ms. Musolf asked about options for offering catering services for school functions through internal food service.

#### **Adjournment**

Ms. Coe moved, Ms. Rhodes seconded a motion to adjourn the meeting. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 7-0. Meeting adjourned at 7:17PM.

Respectfully Submitted,  
Amy Coe  
Webberville Board of Education Secretary