Webberville Community Schools Board of Education
Committee Meeting Minutes
September 10, 2025

The committee meeting of the Webberville Board of Education was called to order by President, Jennifer Lycos in the Spartan Center Community Room on Wednesday, September 10, 2025, at 6:00 PM.

Present:	Jennifer Lycos, Daneille Rhodes, Kelly Lott, Linda Erwin, Joshua Rockey
Absent:	Amy Coe, Heather Musolf
Administration:	Andrew Smith, Superintendent

Approval of Agenda
Ms. Erwin moved, Ms. Lott seconded a motion to approve the agenda of the Board of Education meeting on Wednesday, September 10, 2025, as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Lott – Y; Erwin – Y; Rockey – Y. Motion passed 5-0

Communications and Petitions
None

Financial Report
Mr. David Stibich presented no unusual findings for September. Shared that the audit next month will be presented. State budget is still pending and shared the potential temporary measures in the case of a government shutdown. Higher Pcard expenses were for school enrollment, vehicle repairs. ISD double checks election cost invoices for accuracy, which are now complete.

Principals' Reports:

Elementary:
Mr. Kubiak reported:

-Elementary had a very positive start to the school year. Focus the first few weeks is on building relationships and routines and procedures in the classroom and around building.
-Enrollment Numbers

- - 20 new students enrolled (1st through 5th grade)
- - 6 new Kindergarten (non-GSRP)
- - 38 current K
- -Net gain of 14 students (12 move-outs)

-PBIS off to a great start. Began year with trainings for each area of building and utilizing weekly lessons that focus on a different area each week. Very positive effects so far.

- Beginning of year data meetings are taking place. Assessments have been completed. Those results will be used at data meetings this week. Students will be grouped for Power Time/ intervention time based on this data and these meetings.
-Mileage Club is up and running this year. Started this program last spring and planning to continue moving forward while weather cooperates.

<u>Secondary:</u>
Mr. Herbert reported:

-ELA Curriculum, Study Sync, expired after 6 years. It is used by teachers, Aaron Mayes and Alex Harris. McGraw Hill Customer Order quote was provided. Discussed procedures for possible future change to curriculum. Renewing for 2 years to allow option to change in the future. Ms. Lycos asked if this is the full curriculum. Mr. Smith confirmed it is.
-First PLC Meeting included Staff Communications, Spartan Time/Renaissance PBIS, Safety Drills. Talked about re-alignment of duties/responsibilities and school culture. Spartan Store is now open as an incentive for students.
-School Culture Student Survey will be given
-Informal Observation/Staff Report - Great start to the year; best it's felt in many years.
-Cell Phone Policy is going well and students are adjusting quickly. Reviewed the existing discipline procedures for violations.

<u>Special Education Report:</u>
Ms. Bennett reported:

-Progress being made around cell phone policy change, updates to implementing building wide and for special education students and parent involvement around policy discussed.

<u>Superintendent's Report:</u>
Mr. Smith reported:

-Cell phone policy is being followed, sought guidance from admin on waivers.
-A mutual agreement with the Village of Webberville is not likely. Seasonal options discussed. Will likely put bid proposal out for salting, per diem snowplowing. Will obtain quotes for salter for plow truck.
-Resident district release of state funding board resolution was discussed.
-Dawn Preadmore's contract had insurance wording clarified.
-Changes to compensation for Lindsay Kadletz contract due to fluctuating At-Risk funds were presented.
-Enrollment is above projection. ISD will update projected budget.
-Technology for community room and use during board meetings was discussed.
-Spartan Center rates were discussed and potential adjustments to rates and membership plans were presented.
-Emergency plans have been updated and drills will take place for evacuation processes. Benefit of students practicing evacuation was discussed. Reunification location was discussed. Layers of communication will go out to parents. ALICE training for staff is scheduled.

-SafeSchools trainings were completed by all staff and required courses presented to board.
-Athletic emergencies trainings were performed for all fall coaches.
-Due to staff at upcoming PSUG conference, the October regular meeting will move to October 20, 2025.
-Medical Insurance for staff will increase to 12%. Changes were presented.
-Legal changes to transportation in schools and use of vans over busses was discussed. Will update board on changes to Webberville use of transportation.
-Issue with referee pay was addressed, with additional incentive being offered to referees impacted.
-Football track area is being worked on to improve parking during events. May use aggregate and chalk paint.
-Response to request for air conditioning quote was presented. Other options were discussed due to concerns over implementing air conditioning.
-Presented information on other districts' use of metal detectors. Board discussed potential concerns and benefits of use.
-Reminder that all student records requests need parent authorization for confidential information.
-Asked if board wants to pursue football field repair bids. Track renovation costs exceed threshold and estimated $250-$400k. Board wants to wait on renovation due to extensive procedure that hasn't been approved by the business office.

Future Meetings/Important Dates

- Regular Meeting – Monday, September 15, 2025, at 6:00 PM
- Committee Meeting – Wednesday, October 8, at 6:00PM
- Regular Meeting – Monday, September 15, 2025, at 6:00PM (Moved to Special Regular Meeting on October 20, 2025)

Comments from the Audience

A community member offered input on pricing for Spartan Center.

Comments from the Board of Education

-Ms. Erwin asked about the door intercom not working at the Spartan Center entrance. There is a current work order in for replacement of the intercom.
-Mr. Rockey shared experience with recruitment mailers from other districts and board discussed route fringe issues and how district is not violating regulations on mailers.
-Ms. Lycos asked about the update of the athletic league. Mr. Smith discussed options and attempts to remedy the issue.
-Ms. Erwin thanked Mr. Kubiak for attending Jr. Garden Club. M

Adjournment

Ms. Rhodes moved, Ms. Erwin seconded a motion to adjourn the meeting. Roll Call Vote: Lycos -Y; Rhodes – Y; Lott – Y; Erwin – Y; Rockey – Y. Motion passed 5-0. TIME: 8:09pm

Respectfully Submitted,

Amy Coe
Webberville Board of Education Secretary