

**Webberville Community Schools Board of Education
Committee Meeting Minutes
August 13, 2025**

The committee meeting of the Webberville Board of Education was called to order by President, Jennifer Lycos in the Spartan Center Community Room on Wednesday, August 13, 2025, at 6:00 PM.

Present: Jennifer Lycos, Daneille Rhodes, Amy Coe, Linda Erwin, Heather Musolf, Joshua Rockey

Absent: Kelly Lott

Administration: Andrew Smith, Superintendent

Approval of Agenda

Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the agenda of the Board of Education meeting on Wednesday, August 13, 2025, as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Erwin – Y; Musolf -Y; Rockey – Y. Motion passed 6-0

Communications and Petitions

None

Food Service Presentation

Food service director Dawn Preadmore provided sample school meals and reported numbers sold of certain food items on specific times and days of the week. Ms. Preadmore answered board questions about the variety of options provided and verified that locally only Fowlerville Schools provide more food options.

Financial Report

Mr. David Stibich presented that State Aid Note documents and application have been submitted; funds are expected in late fall. Reported that July expenses are down, as expected.

Principals' Reports:

Elementary:

Mr. Kubiak reported:

- Hiring of Ashley Peterson as a second grade teacher.
- Handbook revisions that include the updated PBIS Matrix.
- Sought guidance from the board on transitioning existing Stars wording and images to Spartans logo, and will update the handbook to reflect change.
- PBIS updates given, including summer meeting times and SWIS training for data tracking.

- Updating technology from SMART boards to NewLine boards. Gave savings and cost details. Confirmed teachers will receive training.
- Registration was successful, and open house is upcoming.
- Discussed a possible tribute to the late Mrs. Showerman.

Secondary:

- Student presentation on requested Senior parking spot painting project given. Board discussed and was in agreement with project.
- Student presentation also included proposed “Senior Sunrise” event on first day of school.
- Mr. John Herbert reported on hiring of John Jungwirth as High School Special Education teacher.
- Handbook revisions were made and highlighted. Impactful changes include the updated cell phone policy, personal curriculum update, and late work policy. Details were discussed with the board.
- Master Schedule for 25-26 was provided.
- Course descriptions were edited and presented for more clarity
- A report on Summer School was given by Ms. Aaron Mayes.
- Secondary registration went well, with positive interactions with families, and Open House is upcoming.
- Board asked about cell phone and technology policy and discussed.
- Board asked about Spartan Time course and discussed.
- Board asked about late work policy and discussed.

Superintendent’s Report:

Mr. Smith reported:

- Policy reading and updates.
- ISD Business Services contract and included cost increases.
- Occupational Therapist agreement update.
- Hourly employee pay schedule for 2024-2025.
- Resolution for release of State Aid discussed.
- Community Room updates proposed, approximate \$3,000 cost.
- 2025-2026 calendar updated to reflect PD as instructional day change.
- Revised contracts discussed.
- Special Education Letter of Agreement discussed.
- Pupil Accounting conference coming up; up to two staff members attending.

First reading of policies 2264 (Rescinding), 2266, 5611 took place.

Action Items

Ms. Rhodes moved, Ms. Coe seconded a motion to approve the hiring of Ashley Peterson as an elementary teacher. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 6-0.

No motion was made to approve the elementary handbook, as presented.

Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the secondary handbook, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 6-0.

Ms. Rhodes moved, Ms. Coe seconded a motion to approve 2025-26 course offerings description guide, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 6-0.

Ms. Erwin moved, Ms. Rhodes seconded a motion to approve the 2025-26 ISD Business services contract, as presented. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Erwin – Y; Musolf – Y; Rockey - N. Motion passed 5-1.

Ms. Coe moved, Ms. Rhodes seconded the motion to approve Katherine Gorkowski for occupational therapy services for 2025-2026. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 6-0.

Future Meetings/Important Dates

- Regular Meeting – Monday, August 18, 2025, at 6:00 PM
- Committee Meeting – Wednesday, September 10, at 6:00PM
- Regular Meeting – Monday, September 15, 2025, at 6:00PM

Comments from the Audience

None

Comments from the Board of Education

Ms. Musolf asked for a quote for air conditioning in the buildings.

Ms. Erwin shared news of Josh DePue being named Citizen of the Year.

Mr. Rockey shared Mr. DePue is also being appointed to the village DDA.

Mr. Rockey shared fire department announced they are not hosting Ox Roast this year.

Adjournment

Ms. Rhodes moved, Ms. Erwin seconded a motion to adjourn the meeting. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Erwin – Y; Musolf – Y; Rockey - Y. Motion passed 6-0. TIME: 9:15pm

Respectfully Submitted,

Amy Coe
Webberville Board of Education Secretary