

**Webberville Community Schools Board of Education
Committee Meeting Minutes
July 9, 2025**

The committee meeting of the Webberville Board of Education was called to order by President, Jennifer Lycos in the Spartan Center Community Room on Wednesday, July 9, 2025, at 6:01 PM.

Present: Jennifer Lycos, Daneille Rhodes, Kelly Lott, Heather Musolf, Joshua Rockey

Absent: Amy Coe
Linda Erwin

Administration: Andrew Smith, Superintendent

Approval of Agenda

Ms. Rhodes moved, Ms. Lott seconded a motion to approve the agenda of the Board of Education meeting on Wednesday, July 9, 2025, as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Lott – Y; Musolf -Y; Rockey – Y. Motion passed 5-0

Communications and Petitions

Mr. Rockey asked about status of the district hotspots. Following up with the ISD on request.

Financial Report

Mr. David Stibich presented. June financials were reviewed with no unusual activity.

Board to take action on the school loan revolving fund annual loan repayment application on Monday.

Board to take action on the 2025 tax rate levies for Ingham and Livingston Counties on Monday.

Marketing Presentation

Ms. Kelly Gillespie presented plan for improving marketing strategies and positive environment with the district through new signage, operation of the new exterior digital sign, use of interior television, and goals for promoting consistency between buildings.

Special Education Report

Ms. Christine Bennett presented end of year update, including NWEA Growth Data, Special Education numbers by disability for student population, explained procedures for evaluating manifestations for discipline of students with impairments.

Principals' Reports

Elementary:

Mr. Kubiak reported:

- Handbook revisions, with main addition being the updated PBIS Matrix
- District-wide PBIS team with ISD support have met several times over the summer
- Updating processes and protocols for PK-12 PBIS systems to have consistency and alignment
- Summer School attendance was good in June sessions and wrapping up
- Working towards updating technology in the elementary from SMART boards to NewLine boards

Secondary:

- Mr. John Herbert will be reviewing the current secondary handbook to make revisions

Superintendent's Report:

Mr. Smith reported:

- Proposal for an Athletic Hall of Fame discussed
- Board discussed possibilities for academic Hall of Fame/ways to honor alumni in different fields
- Check to DTE being rerouted to allow for exterior poles to be removed
- Parking lot spray patching in the next two weeks will take place, followed by painting
- Grease traps and kitchen flooring have been updated. MDE is following up with further planned renovation
- Elementary lift station has been repaired. Bid process will take place for the final future replacement
- Elementary boilers have been repaired. Bid process will take place for the final future replacement
- Final grounds repairs and maintenance are taking place
- Flag repair at football field will be completed by a professional company

Future Meetings/Important Dates

- Regular Meeting – Monday, July 14, 2025, at 6:00 PM
- Committee Meeting – Wednesday, August 13, at 6:00PM
- Regular Meeting – Monday, August 18, 2025, at 6:00PM

Comments from the Audience

None

Comments from the Board of Education

Discussed how district is welcoming new students and families, inquired about a parent liaison group, proposed a boosters group to welcome new families.

Adjournment

Ms. Rhodes moved, Mr. Lott seconded a motion to adjourn the meeting. Roll Call Vote: Lycos -Y; Rhodes – Y; Lott – Y; Musolf -Y; Rockey – Y. Motion passed 5-0 Meeting adjourned at 7:30 PM

Respectfully Submitted,

Amy Coe
Webberville Board of Education Secretary