

**Webberville Community Schools Board of Education
Committee Meeting Minutes
June 18, 2025**

The committee meeting of the Webberville Board of Education was called to order by President, Jennifer Lycos in the Spartan Center Community Room on Wednesday, June 18, 2025, at 6:00 PM.

Present: Jennifer Lycos, Daneille Rhodes, Amy Coe, Kelly Lott, Linda Erwin, Heather Musolf, Joshua Rockey

Absent: None

Administration: Andrew Smith, Superintendent

Approval of Agenda

Ms. Rhodes moved, Ms. Coe seconded a motion to approve the agenda of the Board of Education meeting on Wednesday, June 18, 2025, as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf -Y; Rockey – Y. Motion passed 7-0

Communications and Petitions

None

Financial Report

May financials were reviewed. Ms. Coe asked what we are doing to balance our budget. Mr. David Stibich presented briefly on the increase to the State Aid Borrowing and Budgets that will be presented at Monday's Public Hearing and actioned on.

Special Education Report

Potential Secondary Special Education hire will have credentials reviewed and be introduced on Monday for approval.

Principals' Reports

Elementary:

Mr. Kubiak reported:

- Selected a finalist for 3rd grade teacher who will be presented on Monday for approval.
- Reviewed current student numbers by grade level and teacher placement. Shared that careful student selection will determine placement in a potential split class.

Secondary:

- None

Superintendent's Report:

Mr. Smith reported:

- Overnight trips were presented for Boys Varsity Basketball and Cross Country. Cross Country trip denied due to July 4 holiday week.
- Several Building and Grounds expenses are needed and were reviewed. These include parking lot line painting, elementary lift station repair, elementary fire alarm system replacement that failed inspection, concessions building with soffit damage from storm, fence damage from high jump mats during storm, elementary boilers repair, secondary fire alarm system only needing minor repairs and passed inspection, fire extinguishers needing updating, flag poles and flags needing repair.
- The food service excess budget can be used towards replacing grease traps and replacing flooring.
- July 1st contracts will be brought on Monday for approval. Health Care coverage changes were discussed. Will review 1 or 2 employees' contract duties due to hiring of new principal.
- MHSAA Resolution will be actioned on Monday.
- Self-Contained Special Education position is still open.
- Mr. Smith has met with Mr. Troy Perkins and is continuing seeking athletic league membership.
- Mr. Rockey is seeking assistance from outside company on flag pole and flag repair.
- Car wash fundraiser for Drama Department discussed.

Candidate Interviews

Two finalist candidates for Secondary Principal were interviewed and discussed.

(Brief recess was taken during severe weather warning. Meeting resumed when cleared).

Future Meetings/Important Dates

- Public Hearing – Monday, June 23, 2025, at 6:00 PM
- Regular Meeting –Monday, June 23, 2025, at 6:15 PM
- Committee Meeting – Wednesday, July 9, at 6:00PM

Comments from the Audience

None

Comments from the Board of Education

None

Adjournment

Ms. Rhodes moved, Mr. Rockey seconded a motion to adjourn the meeting. Roll Call Vote: Lycos – Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Musolf – Y; Rockey – Y Motion passed 7-0 at 8:55 PM

Respectfully Submitted,

Amy Coe
Webberville Board of Education Secretary