

Webberville Community Schools Board of Education

Committee Meeting Minutes October 8, 2025

The committee meeting of the Webberville Board of Education was called to order by President, Jennifer Lycos in the Spartan Center Community Room on Wednesday, October 8, 2025, at 6:00 PM.

Present: Jennifer Lycos, Daneille Rhodes, Amy Coe, Kelly Lott, Linda Erwin, Joshua Rockey

Absent: Heather Musolf

Administration: Andrew Smith, Superintendent

Approval of Agenda

Ms. Rhodes moved, Ms. Coe seconded a motion to approve the agenda of the Board of Education meeting on Wednesday, September 10, 2025, as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Rockey – Y. Motion passed 6-0

Communications and Petitions

None

Financial Report

Purchasing card amounts reviewed, with no unusual activities. Higher back-to-school purchases from August paid. Reviewed audit report. Adopted new GASB standard. Reported clean audit with no significant deficiencies or material weaknesses. Management letter issued for excess food service fund balance.

State budget was signed yesterday. Reported cyber schools received over double the foundation increase as physical school districts. Districts will be flat-funded with foundation increase and discontinuation of some items.

Principals' Reports:

Elementary:

Mr. Kubiak reported:

Enrollment Numbers and Breakdown

- 20 new students enrolled (1st through 5th grade) as of 9/10
- 1 additional new student on 9/30 ; 2 more later this week (23 total)
- Of new enrollees, 12 were in district (ID) and 11 were school of choice (SOC)

In District

- 6 students (4 total families) moved into district
- 2 students (2 total families) were ID but SOC Fowlerville

- 4 students (2 families) were ID but homeschool

School of Choice

- 6 students (3 families) SOC from Fowlerville
- 3 students (3 families) SOC from Williamston
- 2 students (1 family) SOC from Haslett
- 6 new Kindergarten (non-GSRP)
- 3 students ID
- 3 students SOC from Fowlerville
- 12 move-outs
- 6 students (6 families) physically moved out of district
- 3 students (1 family) SOC to Williamston
- 2 students (1 family) SOC to Dansville
- 1 student (1 family) SOC to Fowlerville
- Net gain of 17 students (29 move-in with 12 move-outs)

PBIS

- Continuing to go well
- Next PBIS meeting later in October

BooFest

- Thurs, Oct 23rd 6:30
- Drug Store parking lot
- Partnership with town library

Veteran's Day Assembly

- On Tuesday, November 11th 10AM
- All are welcome
- Pass the word to any veterans to call our office if they would like to be recognized

Conferences

- Conferences held last Wednesday/Thursday
- 92% of parents attended conferences in person
- 100% contact expectation for each classroom
- Teachers reaching out to communicate to those that did not attend in person

Secondary:

Mr. Herbert reported:

- PT Conference Data presented. Ideas for improving attendance discussed.
 - 28.2% of students attended
- Discipline Report – document presented, discussed dates of offenses and consequences. Board asked about teacher accountability with their own phone use. Discussed how teachers are expected to use other devices whenever possible.
- Move In/Out Report – numbers of student and family move ins/outs presented. Board discussed any cooperative agreements and costs associated. Board asked about transportation and placement status of new school of choice students.

- Student Failing Q1 Report presented. Board discussed improvements being put in place, “7th grade slump,” teacher accountability, paras moving locations and effects on supports in classrooms. Board will be asking for numbers for students graduating.
 - Vape Detectors – discussed cost and potential installment proposal for additional detectors.
 - Nightlock Devices – product document, description presented. Discussed with board the potential costs, problems and benefits, and questions about installation of this device for added building security.
- Update to Spartan Time course description discussed.

Special Education Report:

Ms. Bennett reported:

-Special Education needs to renew Special Education Unique Learning Systems curriculum that currently carries only 1 year license. Board asked how many students in alternative curriculum. 12 district wide, with 6 in secondary. Cost is \$6,900 for two licenses.

Superintendent’s Report:

Mr. Smith reported:

- Mr. Smith apologized to Mr. DePue for missing his Citizen of the Year event.
- Enrollment is currently at 440.
- Discussed agreements with other districts regarding sending buses into toher districts. Most only go to district line.
- Policy update will happen soon. Meeting will be scheduled for the committee.
- Exterior lights are still causing concerns from community members. Responses and options discussed.
- Salter for plow truck options discussed. Getting price quotes.
- Creating a priority list for projects to present to the Board for approval.
- Working on re-keying entire district; elementary building over winter break, secondary building in June.
- Providing after-school tutoring for students.
- Updating employee handbooks to be brought to the board for approval.
- Employee ALICE training and school evacuation drill being planned for October. Will communicate several times to families and staff before drill.

Future Meetings/Important Dates

- Special Regular Meeting – Monday, October 20, 2025)
- Committee Meeting – Wednesday, November 12, 2025 at 6:00PM

Comments from the Audience

Ms. Bennett shared positive response from neighboring communities when using Webberville facilities for athletics. Sharing of facilities discussed. Board discussed liability involved. No change, unless grossly negligent.

Comments from the Board of Education

-Ms. Erwin asked why we are not using the new Home Economics room. Ms. Bennett explained how it is slated and held for self-contained special education

room. High number of ULS students in need of classroom space. Discussed potential contracts with the ISD that have been proposed for Special Education classroom placements.

Adjournment

Ms. Rhodes moved, Ms. Coe seconded a motion to adjourn the meeting. Roll

Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Erwin – Y; Rockey – Y.

Motion passed 6-0.

TIME: 8:23 pm

Respectfully Submitted,

Amy Coe

Webberville Board of Education Secretary