

**Webberville Community Schools Board of Education
Special Organizational Board Meeting Minutes
January 15, 2025**

Call to Order

The special organizational meeting of the Webberville Board of Education was called to order by Vice President Daneille Rhodes in the Spartan Center Community Room on Wednesday, January 15, 2025, at 5:59 PM.

Roll Call

Present: Daneille Rhodes, Heather Musolf, Jennifer Lycos, Linda Erwin, Kelly Lott, Amy Coe, Joshua Rockey

Absent: None

Administration Present: Andrew Smith

Approval of Agenda

Ms. Lott moved, Ms. Lycos seconded a motion to approve the agenda of the special organizational board of education meeting being held on today's date, Wednesday, January 15, 2025, as presented. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Communications and Petitions

None

Election of Board Officers

Nominations were open from the floor.

Ms. Erwin moved, Ms. Musolf seconded a motion to nominate Jennifer Lycos as board president. Ms. Lott moved, Ms. Rhodes seconded a motion to nominate Amy Coe as board president. Ms. Rhodes moved, Ms. Lycos seconded a motion to close nominations. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0. The motion to elect Jennifer Lycos, as moved by Ms. Rhodes and seconded by Ms. Erwin, was passed unanimously in a roll call vote.

Ms. Lycos moved, Mr. Rockey seconded a motion to nominate Amy Coe as board vice president. Ms. Musolf moved, Ms. Erwin seconded a motion to nominate Daneille Rhodes as board vice president. Ms. Lott moved, Ms. Coe seconded a motion to close nominations. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0. The motion to elect Daneille Rhodes, as moved by Ms. Lycos and seconded by Ms. Erwin, was passed unanimously in a roll call vote.

Ms. Erwin moved, Ms. Rhodes seconded a motion to nominate Heather Musolf as board secretary. Ms. Lott moved, Ms. Rhodes seconded a motion to nominate Amy Coe as board secretary. Ms. Lycos moved, Ms. Coe seconded a motion to close nominations. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0. A motion to elect Amy Coe, as moved by Ms. Lycos and seconded by Ms. Rhodes, was passed unanimously in a roll call vote.

Ms. Rhodes moved, Ms. Coe seconded a motion to nominate Kelly Lott as board treasurer. Ms. Musolf moved, Ms. Rhodes seconded a motion to nominate Linda Erwin as board treasurer. Ms. Coe moved, Ms. Rhodes seconded a motion to close nominations. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0. A motion to elect Kelly Lott, as moved by Ms. Coe and seconded by Ms. Lycos, was passed unanimously in a roll call vote.

Designation of Bank Depositories and Authorized Signatures for 2025

Ms. Lycos moved, Ms. Coe seconded a motion to approve the bank accounts and authorized signatures as presented. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Establishment of Regular Board of Education Meetings

Ms. Lycos moved, Ms. Erwin seconded a motion to approve the dates, times and place for the regular meetings of the Webberville Community Schools Board of Education as presented. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Designation of Person for Posting Public Notices of Meetings

Ms. Lycos moved, Ms. Rhodes seconded a motion to appoint the superintendent or a designee as the person to post public notices of meetings. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Designation of School Auditor for 2025

Ms. Coe moved, Ms. Lott seconded a motion to retain the accounting firm of Maner Costerisan for the purposes of performing the state-required school audit for 2025 and other financial and accounting advice as needed. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Designation of Legal Counsel for 2025

Ms. Lycos moved, Ms. Coe seconded a motion to retain Thrun Law Firm as legal counsel pertaining to school elections, bond issues, negotiations, personnel matters, and general legal assistance as needed. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Ms. Coe moved, Ms. Rhodes seconded a motion to retain Steven D. Lowe, P.C. as legal counsel pertaining to employee benefit matters on an as-needed basis. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Delegation of Election Duties

Ms. Rhodes moved, Ms. Erwin seconded a motion to allow the Secretary of the Board of Education to delegate the annual election duties to the superintendent, or a designee, who will work with the appropriate township personnel. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Delegation of Treasurer's Duties

Ms. Rhodes moved, Ms. Erwin seconded a motion to allow the treasurer of the Board of Education to delegate the duties of the treasurer to the superintendent. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Appointment of ISOA/MASB Committee Members and Representatives

Ms. Coe moved, Ms. Rhodes seconded a motion to appoint Mr. Rockey as the ISOA/MASB delegate and Ms. Lycos and Ms. Rhodes as alternates for 2025. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Superintendent's Evaluation

Ms. Lycos moved, Ms. Coe seconded a motion to evaluate the superintendent formally by December 31, 2025. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0.

Superintendent's Report

Mr. Smith reported that the new Title IX law has been overturned by the courts. Thrun will be providing guidance to schools on how to proceed. Michigan's new ESTA (Earned Sick Time) requires that a certain amount of sick time be available to part time staff. Kelly Gillespie and Mr. Smith met about marketing the millage renewal and reminded all to encourage the community to vote, but not how to vote. PowerSchool conference in October in Michigan is a good opportunity for staff so will be asking for board approval to register. Activities and ideas to use at-risk funds are being reviewed. We must move forward with addressing repairs boilers and lift station. Five board members will be on the 2026 ballot for re-election.

Questions or Comments from the Audience

None

Question or Comments from the Board

Inquiry about vape detectors and if local businesses will assist with funding for more in the buildings. Conflicts of interest will be discussed at the February board committee meeting. Mr. Smith will inquire on the status of the athletic conference.

Adjournment

Ms. Lycos moved, Ms. Rhodes seconded a motion to adjourn the meeting. Roll Call Vote: Rhodes – Y; Musolf – Y; Lycos – Y; Erwin – Y; Lott – Y; Coe – Y; Rockey – Y. Motion passed 7-0. The board adjourned the meeting at 7:24 PM.

Respectfully Submitted,

Heather Musolf
Webberville Board of Education Secretary