

**Webberville Community Schools Board of Education
Organizational and Regular Board Meeting Minutes
January 15, 2024**

Call to Order

The organizational board meeting of the Webberville Board of Education was called to order by President Amy Coe in the Spartan Center Community Room on Monday, January 15, 2024, at 6:00 PM.

Roll Call

Present: Amy Coe, Daneille Rhodes, Heather Stiffler, Jennifer Lycos, Linda Erwin

Absent: Kelly Lott, Sueann Crandall

Administration Present: Andrew Smith

Approval of Agenda

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve the agenda of the organizational board of education meeting being held on today's date, Monday, January 15, 2024, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Communications and Petitions

None

Election of Board Officers

Nominations were open from the floor.

Ms. Rhodes moved, Ms. Erwin seconded a motion to nominate Amy Coe as board president. No other nominations were presented. Ms. Lycos moved, Ms. Rhodes seconded a motion to close nominations and elect Amy Coe as president. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Ms. Lycos moved, Ms. Erwin seconded a motion to nominate Daneille Rhodes as board vice president. No other nominations were presented. Ms. Lycos moved, Ms. Erwin seconded a motion to close nominations and elect Daneille Rhodes as vice president. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Ms. Lycos moved, Ms. Erwin seconded a motion to nominate Heather Stiffler as board secretary. No other nominations were presented. Ms. Rhodes moved, Ms. Lycos seconded a motion to close nominations and elect Heather Stiffler as secretary. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Ms. Stiffler moved, Ms. Erwin seconded a motion to nominate Jennifer Lycos as board treasurer. No other nominations were presented. Ms. Rhodes moved, Ms. Erwin seconded a motion to close nominations and elect Jennifer Lycos as treasurer. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Designation of Bank Depositories and Authorized Signatures for 2024

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve the bank accounts and authorized signatures as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Establishment of Regular Board of Education Meetings

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve the dates, times and place for the regular meetings of the Webberville Community Schools Board of Education as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Designation of Person for Posting Public Notices of Meetings

Ms. Rhodes moved, Ms. Lycos seconded a motion to appoint the superintendent, or a designee, as the person to post public notices of meetings. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Designation of School Auditor for 2024

Ms. Lycos moved, Ms. Erwin seconded a motion to retain the accounting firm of Maner Costerisan for the purposes of performing the state-required school audit for 2024 and other financial and accounting advice as needed. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Designation of Legal Counsel for 2024

Ms. Rhodes moved, Ms. Lycos seconded a motion to retain Thrun Law Firm as legal counsel pertaining to school elections, bond issues, negotiations, personnel matters, and general legal assistance as needed. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Ms. Lycos moved, Ms. Erwin seconded a motion to retain Steven D. Lowe, P.C. as legal counsel pertaining to employee benefit matters on an as-needed basis. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Delegation of Election Duties

Ms. Rhodes moved, Ms. Lycos seconded a motion to allow the Secretary of the Board of Education to delegate the annual election duties to the superintendent, or a designee, who will work with the appropriate township personnel. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Delegation of Treasurer's Duties

Ms. Erwin moved, Ms. Rhodes seconded a motion to allow the treasurer of the Board of Education to delegate the duties of the treasurer to the superintendent. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Appointment of ISOA/MASB Committee Members and Representatives

Ms. Lycos moved, Ms. Rhodes seconded a motion to appoint Ms. Coe as the ISOA/MASB delegate and Ms. Erwin as the alternate for 2023. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Superintendent's Evaluation

Ms. Rhodes moved, Ms. Lycos seconded a motion to evaluate the superintendent formally by December 31, 2024. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Regular Board Meeting

Ms. Rhodes moved, Ms. Lycos seconded a motion to move into the regular Board of Education meeting at 6:12 PM. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Approval of Agenda

Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the agenda of the regular Board of Education meeting being held on today's date, Monday, January 15, 2024, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Routine Items – Consent Agenda

Ms. Lycos moved, Ms. Erwin seconded a motion to adopt the consent agenda as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Closed Session

The family of Student 2023-1 requested a closed session.

Ms. Rhodes moved, Ms. Erwin seconded a motion to move into closed session for the purpose of discussing Student Discipline 2023-1. The board moved into closed session at 6:14 PM.

Ms. Rhodes moved, Ms. Erwin seconded a motion to return to open session. The board returned to open session at 6:27 PM.

Action Items

Ms. Rhodes moved, Ms. Erwin seconded a motion to approve the expulsion recommendation of Student 2023-1 as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Ms. Rhodes moved, Ms. Lycos seconded a motion to approve the superintendent's evaluation performed on December 13, 2023, as presented. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0.

Questions or Comments from the Audience

None

Question or Comments from the Board

Ms. Stiffler thanked the board for discussions and spending time on Wednesday evenings to create positive meetings.

Adjournment

Ms. Rhodes moved, Ms. Lycos seconded a motion to adjourn the meeting. Roll Call Vote: Coe – Y; Rhodes – Y; Stiffler – Y; Lycos – Y; Erwin – Y. Motion passed 5-0. The board adjourned the meeting at 6:35 PM.

Respectfully Submitted,

Heather Stiffler
Webberville Board of Education Secretary