

**Webberville Community Schools Board of Education  
2026 Organizational and Regular Meeting Minutes  
January 29, 2026**

The committee meeting of the Webberville Board of Education was called to order by President, Jennifer Lycos in the Spartan Center Community Room on Thursday, January 29, 2026, at 6:00 PM.

Present: Jennifer Lycos, Daneille Rhodes, Amy Coe, Kelly Lott, Heather Musolf, Linda Erwin, Joshua Rockey

Absent:

Administration: Andrew Smith, Superintendent

**Approval of Agenda**

Ms. Rhondes moved, Ms. Coe seconded a motion to approve the agenda of the Board of Education meeting on Thursday, January 29, 2026, as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

**Communications and Petitions**

None

**Election of Board Officers**

Nominations were open from the floor.

(A) Nominations for President:

Ms. Coe moved, Ms. Lott seconded a motion to nominate Daneille Rhodes as board president.

Ms. Musolf moved, Ms. Erwin seconded a motion to nominate Josh Rockey as board president.

Ms. Erwin moved, Ms. Rhodes seconded a motion to nominate Jennifer Lycos as board president.

Ms. Rhodes moved, Ms. Coe seconded a motion to close the nominations and vote. Roll Call Vote: Lycos -JENNIFER LYCOS; Rhodes – DANEILLE RHODES; Coe – DANEILLE RHODES; Lott – DANEILLE RHODES; Musolf – JOSHUA ROCKEY; Erwin – JENNIFER LYCOS; Rockey – JOSHUA ROCKEY.

Second Roll Call Vote for President:

. Roll Call Vote: Lycos -JENNIFER LYCOS; Rhodes – JENNIFER LYCOS; Coe – JENNIFER LYCOS; Lott – JENNIFER LYCOS; Musolf – JOSHUA ROCKEY; Erwin – JENNIFER LYCOS; Rockey – JENNIFER LYCOS.

Third Roll Call Vote for President: Roll Call Vote: Lycos -JENNIFER LYCOS; Rhodes – DANEILLE RHODES; Coe – DANEILLE RHODES; Lott – DANEILLE RHODES; Musolf – JENNIFER LYCOS; Erwin – JENNIFER LYCOS; Rockey – DANEILLE RHODES. (Daneille Rhodes-4, Jennifer Lycos-3)

MOTION TO ELECT DANEILLE RHODES TO SERVE AS PRESIDENT FOR 2026 AS PRESENTED. Ms. Coe moved, Ms. Lott seconded. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

B. Nominations for Vice President:

Ms. Rhodes moved, Ms. Erwin seconded a motion to nominate Jennifer Lycos for Vice President.

Ms. Rhodes moved, Ms. Lott seconded a motion to nominate Amy Coe for Vice President.

Ms. Musolf moved, Ms. Rhodes seconded a motion to nominate Joshua Rockey for Vice President.

Ms. Rhodes moved, Ms. Erwin seconded a motion to close the nominations and vote: Roll Call Vote: Lycos- JENNIFER LYCOS; Rhodes- AMY COE; Coe- AMY COE; Lott- AMY COE; Musolf- JOSHUA ROCKEY; Erwin- JENNIFER LYCOS; Rockey- JOSHUA ROCKEY.

Second Roll Call Vote for Vice President: Roll Call Vote: Lycos- JENNIFER LYCOS; Rhodes- JENNIFER LYCOS; Coe- JENNIFER LYCOS; Lott- JENNIFER LYCOS; Musolf- JOSHUA ROCKEY; Erwin- JENNIFER LYCOS; Rockey- JENNIFER LYCOS.

Third Roll Call Vote for Vice President: Roll Call Vote: Lycos- JENNIFER LYCOS; Rhodes- AMY COE; Coe- AMY COE; Lott- AMY COE; Musolf- JENNIFER LYCOS; Erwin- AMY COE; Rockey- AMY COE. (AMY COE-5, JENNIFER LYCOS-2).

MOTION TO ELECT AMY COE TO SERVE AS VICE PRESIDENT FOR 2026 AS PRESENTED. Ms. Rhodes moved, Ms. Erwin seconded. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

C. Nominations for Secretary:

Ms. Rhodes moved, Mr. Rockey seconded a motion to nominate Jennifer Lycos for Secretary.

Ms. Erwin moved, Ms. Rhodes seconded a motion to nominate Heather Musolf for Secretary.

Motion to Close the Nominations and Vote: Ms. Rhodes moved, Ms. Coe seconded. Roll Call Vote: Lycos- JENNIFER LYCOS; Rhodes- JENNIFER LYCOS; Coe- JENNIFER LYCOS; Lott- JENNIFER LYCOS; Musolf- HEATHER MUSOLF; Erwin- HEATHER MUSOLF; Rockey- JENNIFER LYCOS. (JENNIFER LYCOS-5, HEATHER MUSOLF-2) JENNIFER LYCOS ELECTED TO SERVE AS SECRETARY FOR 2026 AS PRESENTED.

D. Nominations for Treasurer:

Ms. Rhodes moved, Ms. Lott seconded a motion to nominate Joshua Rockey for Treasurer.

Ms. Musolf moved, Ms. Coe seconded a motion to nominate Linda Erwin for Treasurer.

Ms. Rhodes moved, Ms. Coe seconded a motion to close the nominations and vote. Roll Call Vote: Lycos- LINDA ERWIN; Rhodes- JOSHUA ROCKEY; Coe- JOSHUA ROCKEY; Lott- JOSHUA ROCKEY; Musolf- LINDA ERWIN; Erwin- LINDA ERWIN; Rockey- LINDA ERWIN. (LINDA ERWIN-4, JOSHUA ROCKEY-3). LINDA ERWIN ELECTED TO SERVE AS TREASURER FOR 2026 AS PRESENTED.

Designation of Bank Depositories and Authorized Signatures. Ms. Erwin moved, Ms. Coe seconded a motion to approve the bank accounts and authorized signatures as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – N. Motion passed 6-1.

Establishment of Regular Board of Education Meetings is required.

Ms. Rhodes moved, Ms. Coe seconded the motion to set the dates, time, and place for regular meetings of the Webberville Board of Education as follows:

**Location**

Spartan Center Community Room

309 East Grand River Avenue, Webberville, MI 48892

517-521-3422

**Time**

(All meetings at 6:00 PM)

<b>2026</b>	January	29	Regular Meeting & Organizational Meeting
	February	11	Committee Meeting
	February	16	Regular Meeting
	March	11	Committee Meeting
	March	16	Regular Meeting
	April	8	Committee Meeting
	April	13	Regular Meeting
	May	13	Committee Meeting
	May	18	Regular Meeting
	June	17	Committee Meeting
	June	22	Public Hearing (6:00 PM)
	June	22	Regular Meeting (6:15 PM)
	July	15	Committee Meeting
	July	20	Regular Meeting
	August	5	Committee Meeting
	August	10	Regular Meeting
	September	9	Committee Meeting
	September	14	Regular Meeting
	October	14	Committee Meeting
	October	19	Regular Meeting
	November	11	Committee Meeting
	November	16	Regular Meeting
	December	9	Committee Meeting
	December	14	Regular Meeting
<b>2027</b>	January	20	Committee Meeting
	January	25	Organizational & Regular Meeting

**Note:** Special meetings of the Board of Education will be called as needed according to the Michigan School Code. Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in the meetings. If you are a person with special needs and plan to attend, please contact the Superintendent at 517-521-3422.

Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y.  
Motion passed 7-0.

**Designation of Person for Posting Public Notices of Meetings**

Ms. Rhodes moved, Ms. Coe seconded a **MOTION TO APPOINT THE SUPERINTENDENT OR A DESIGNEE AS THE PERSON TO POST PUBLIC NOTICES OF MEETINGS.** Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

**Designation of School Auditor for 2026**

It is the recommendation of the Superintendent to retain the firm of Maner Costerisan as the school auditor. Mr. Rockey moved, Ms. Rhodes seconded a **MOTION TO RETAIN THE ACCOUNTING FIRM OF MANER COSTERISAN FOR THE PURPOSES OF PERFORMING THE STATE REQUIRED SCHOOL AUDIT FOR 2026 AND OTHER FINANCIAL AND ACCOUNTING ADVICE AS NEEDED.** Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

**Designation of Legal Counsel for 2026**

It is the recommendation of the superintendent to retain Thrun Law Firm as legal counsel for the district. Ms. Rhodes moved, Ms. Coe seconded a **MOTION TO RETAIN THRUN LAW FIRM AS LEGAL COUNSEL PERTAINING TO SCHOOL ELECTIONS, BOND ISSUES, NEGOTIATIONS, PERSONNEL MATTERS, AND GENERAL LEGAL ASSISTANCE AS NEEDED.** Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

It is the recommendation of the superintendent to retain Steven D. Lowe, P.C. as legal counsel for the district. Ms. Coe moved, Ms. Rhodes seconded a **MOTION TO RETAIN STEVEN D. LOWE, P.C. AS LEGAL COUNSEL PERTAINING TO EMPLOYEE BENEFIT MATTERS ON AN AS NEEDED BASIS.** Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

**Delegation of Election Duties**

The Secretary of the Board of Education has discretion to delegate election duties to a member of the district's administrative staff. Ms. Rhodes moved, Ms. Coe seconded a **MOTION TO ALLOW THE SECRETARY OF THE BOARD OF EDUCATION TO DELEGATE THE ANNUAL ELECTION DUTIES TO THE SUPERINTENDENT OR A DESIGNEE WHO WILL WORK WITH THE APPROPRIATE TOWNSHIP PERSONNEL.** Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

**Delegation of Treasurer's Duties**

The Board of Education may delegate the duties of the Treasurer. Ms. Erwin moved, Ms. Rhodes seconded a **MOTION TO ALLOW THE TREASURER OF THE BOARD OF EDUCATION TO DELEGATE THE DUTIES OF TREASURER TO THE SUPERINTENDENT.** Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

**Appointment of ISOA/MASB Committee Members and Representatives** The President of the Board appointed Joshua Rockey to the position of ISOA/MASB 2026 Delegate. Ms. Musolf moved, Ms. Rhodes seconded a **MOTION TO CONFIRM THE APPOINTMENT AS PRESENTED.** Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

### Superintendent's Evaluation

In accordance with the Open Meetings Act, the Board, or Board and Superintendent jointly, must meet in open session to decide when evaluation(s) will occur and the document and process that will be used. Ms. Rhodes moved, Ms. Coe seconded a **MOTION TO EVALUATE THE SUPERINTENDENT FORMALLY UTILIZING A MUTUALLY AGREED UPON TOOL BY JUNE 1, 2027**. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

### Move to Regular Board Meeting

Mr. Rockey moved, Ms. Rhodes seconded a **MOTION TO MOVE INTO THE REGULAR BOARD MEETING**. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

### Approval of Agenda

Ms. Lott moved, Ms. Erwin seconded a **MOTION TO APPROVE THE AGENDA OF THE REGULAR BOARD OF EDUCATION MEETING BEING HELD ON TODAY'S DATE, THURSDAY, JANUARY 29, 2026, AS PRESENTED**. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

### Routine Items – Consent Agenda

Ms. Coe moved, Ms. Lycos seconded a **motion to approve the consent agenda, as presented**. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

### Principals' Reports

Mr. Kubiak presented:

Behavior & RTC Room changes

- Met with Teacher Leader team and looked at teacher survey feedback

- Revamping our systems- RTC (Responsible Thinking Classroom)

- Focused on consistent communication to families and consistent documentation in SWIS.

PD Focus

- Our next early release PD (Feb 25) will focus on our new math curriculum at the elementary. Meeting with Envision rep with our staff feedback for areas of support that are still needed.

- Upcoming PD focused on behavior and documentation

100th Day

- Weds, Jan 28th

Family Bingo Night

- Was tonight

Mr. Herbert presented:

- Move In/Out Report. Mr. Herbert is speaking with two potential new families
- Discipline Report- incidences have been greatly reduced this year
- Spartan Strong Staff Recognition Program, designed to promote positive recognition of staff
- Policy Submission-Coat Policy clarified. Board discussed details of policy draft.

### Special Education Report:

Ms. Bennett presented the Michigan Department of Education (MDE), Office of Special Education (OSE), has selected Ingham County for Least Restrictive Environment (LRE) Capacity Building Monitoring. Webberville is one of the districts in the county selected for this visit, with eight student files being pulled for review. Shared the details and purpose of the visit. Admin team will be meeting to determine staffing coverage during visit. Discussed LRE placement process and procedures in Webberville.

### Superintendent Report:

Mr. Smith:

- Addressed parent questions on school closures and events. Shared prioritization of Varsity events and impact of policy of other schools and leagues on decisions to cancel.
- Addressed substitute shortage and how classroom coverage is determined. Shared school follows steps to only use paraprofessional coverage in emergency situations after other coverage options have been exhausted.
- 27L Educator Compensation Funds now states school have to distribute to any staff in a bargaining unit, and is permitted to disburse funds to any staff.
- Reviewed ISD Bond Proposal information sharing documents
- State Aid Budget (164K) requires districts to use MDE approved curriculum. Shared issues with districts being approved and requirement for request from the vendor and need to be approved annually.
- 31AA Funds case has been accepted in court of appeals. Webberville and 76 percent of other districts opted out.
- FFA Districts taking place tonight in Dansville
- School Nutrition Wellness Policy needs to be reviewed and submitted once every three years. Webberville just submitted required documentation.
- Lawn Crafters contract is set to automatically renew this week. Will continue with Lawn Crafters rather than move services in house.
- Grant for \$1,000 was presented to the Home Economics class yesterday.

### Action Items

Board discussed questions about revised secondary coat policy.

Ms. Lott motioned, Ms. Coe seconded a motion to table the motion to approve the secondary coat policy, as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

Ms. Coe moved, Ms. Lott seconded a motion to approve the purchase of kitchen equipment, as presented. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – N. Motion passed 6-1.

### Comments from the Audience

None

### Comments from the Board

None

**Adjournment**

Mr. Rockey moved, Ms. Erwin seconded the motion to adjourn the meeting at 7:26 PM. Roll Call Vote: Lycos -Y; Rhodes – Y; Coe – Y; Lott – Y; Musolf – Y; Erwin – Y; Rockey – Y. Motion passed 7-0.

Respectfully Submitted,  
Amy Coe  
Webberville Board of Education Secretary