Webberville Community Schools Board of Education
Board Committee Meeting Minutes
September 9, 2026

The committee meeting of the Webberville Board of Education was called to order by President Daneille Rhodes in the Spartan Center Community Room on Wednesday, September 9, 2026, at 6:02 PM.

Present:	Daneille Rhodes, Amy Coe, Jennifer Lycos (arr. 6:30 PM), Linda Erwin, Heather Musolf, Kelly Lott, Joshua Rockey
Absent:	None
Administration:	Andrew Smith

Approval of Agenda

Ms. Erwin moved, Mr. Rockey seconded a motion to approve the agenda of the Board of Education Committee meeting on Wednesday, September 9, 2026, as presented. Roll Call Vote: Rockey – Y; Lott – Y; Musolf – Y; Erwin – Y; Coe – Y; Rhodes – Y. Motion passed 6-0.

Communications and Petitions

None

Financial Report – Mr. David Stibich

Mr. Stibich reported that the SAN was finalized on 8/20. The audit is nearly complete and the auditor will present at the 10/14 board meeting. Final numbers look to be a little better than anticipated at 17.5% fund equity. Monthly financials were reviewed with no unusual activity.

Emergency Operations Plan Discussion

Mr. Smith reviewed the initial draft with the board. Updates have been made to standardize the language throughout the document. Grant funds are available to assemble “Go Kits” for staff to use in the event of an emergency. The EOP is considered a living document tailored to meet our district’s needs.

Hourly Staff Compensation

The board has approved hourly wage increases but there is an opportunity to do more in areas such as special education, GSRP and the kitchen. Individualized salary schedules would be beneficial for those staff who have ORS deductions. The district continues to have a structural deficit despite a healthy fund equity. WEA will drive the opportunity for raises. Mr. Smith will review with business office and have the item on the agenda on Monday.

Marketing Contract

Mr. Smith has worked with Kelly Gillespie and the board on revisions. There is an increase in the base amount but incentives at grade levels have been eliminated. A clause for 30 day notice of termination by either party was added. Webberville

has the second best enrollment trend in the county and has benefitted from the previous marketing contracts.

Special Education Update

Ms. Goodman stated that the district has gained 13 new students with IEPs, 4 of them being School of Choice. There are opportunities to fill staffing gaps for this segment of the student population. Providing our own service options may be cheaper than contracting with the ISD.

Elementary Update

Mr. Kubiak reported the start of the school year has been positive with 27 new students enrolled for a gain of 15 students in the building. PBIS trainings are focusing on different areas each week. Student assessments for the beginning of the year have been completed and the results will be used for data meetings this week. Students are grouped for Power Time/Intervention based on this information. The tornado warnings last week at 3:05 PM caused disruptions to release time but staff and students did a tremendous job getting students back off the buses and into the building to safety. The elementary is still looking to staff paraprofessionals.

Secondary Update

Mr. Herbert reported the senior parking space paintings have been completed. He presented the homecoming information, a revised master schedule and proposed staff dress code standards. After school study table and Saturday school for academic and behavior interventions began this week. Assessment testing has been completed. NightLock system has been installed in nearly all rooms and emergency drills have been scheduled. Parent/Teacher Conferences are September 30 and October 1. Region 14 Office of Career Technical Education has scheduled an on-site visit for October 13 and 14.

Superintendent Update

Mr. Smith reported a candidate for occupational therapist will be presented for action on Monday. Annual contract is the new terminology to be used for individual contracts outside bargaining units. Unemployment hearing has been set and will discuss details with Thrun. Insurance costs for the next year have been received and need to be reviewed. Steps on the teacher salary scale and lane changes are not allowed until the new contract is ratified. The 31aa grant money this year is divided into two categories: mental health and safety and security. Sonitrol and National Time are both scheduled to provide work on doors and clocks. A new color printer replacement for the elementary will cost the district approximately $15,000. RFPs will begin soon to support a network refresh. Estimates for air conditioning in the buildings have been received from a consultant. Small temporary units needing much electricity and frequent replacements would come in at a $30,000-$40,000 initial cost, and an estimate for installation of the largest units utilizing chillers and pump units would be approximately $3.5 million.

Future Meetings/Important Dates

- Regular Meeting–Monday, September 14, 2026, at 6:00 PM
- Committee Meeting – Wednesday, October 14, 2026, at 6:00 PM
- Regular Meeting – Monday, October 19, 2026, at 6:00 PM

Comments from the Audience
None

Comments from the Board of Education
Ms. Lott inquired about portions and options for school lunches. Ms. Erwin inquired if others had attended the village council meeting from the previous night and heard the discussion about the community officer. Mr. Rockey stated that Webberville is discussing creating a police department and ending the contract with the Ingham County Sheriff's Department. The district may need to look at grants to bring in a resource officer to the school. He encourages attendance at a future meeting. Mr. Rockey also inquired about eRate services and if it would be beneficial for the district to look at another option to this consortium to provide network equipment. Ms. Musolf asked where the EOP would be available for review, along with a bleacher update and next scheduled meeting with the WEA negotiations team.

Adjournment
Ms. Lycos moved, Ms. Coe seconded a motion to adjourn the meeting. Roll Call Vote: Rockey – Y; Lott – Y; Musolf – Y; Erwin – Y; Lycos – Y; Coe – Y; Rhodes – Y. Motion passed 7-0. The meeting adjourned at 8:56 PM.

Respectfully Submitted,

Jennifer Lycos
Webberville Board of Education Secretary