

Webberville Community Schools Board of Education

Committee Meeting Minutes April 8, 2026

The committee meeting of the Webberville Board of Education was called to order by President, Jennifer Lycos in the Spartan Center Community Room on Wednesday, April 8, 2026, at 6:00 PM.

Present: Daneille Rhodes, Amy Coe, Jennifer Lycos, Linda Erwin, Heather Musolf, Joshua Rockey

Absent: Kelly Lott

Administration: Andrew Smith, Superintendent

Pledge of Allegiance

Approval of Agenda

Ms. Coe moved, Mr. Rockey seconded a motion to approve the agenda of the Board of Education meeting on Wednesday, April 8, 2026, as presented. Roll Call Vote: Rockey -Y; Musolf – Y; Erwin – Y; Lycos – Y; Coe – Y; Rhodes – Y. Motion passed 6-0.

Communications and Petitions

None

Financial Report

Financial reports for March were reviewed by David Stibich and presented, with no unusual activity. Larger expenditures consisted of Sinking Fund, flooring repair, laptops, mileage reimbursements for Mr. Smith from last March to present. Dean Transportation catching up on invoices. 27L payments were distributed.

Special Education Report

Ms. Rebecca Goodman presented:

Placement of high needs students, procedures used by district, and ages of high needs students currently receiving services and where. Parent demand for student eligibility a factor in Schools of Choice student numbers. Personal curriculums have to be specifically related to special education aligned to EDP, aligned to post graduation plans, align with full support of educational team and parents, offer program for after certification of completion is earned to allow for diploma. Discussed plan for how students earn their credits for Math so they can receive a diploma. Plan for additional Psychology support for the year discussed, looking to the ISD for school psychology support.

Principals' Reports:

Elementary:

Mr. Jason Kubiak reported:

- Reading Month is Spartan-opoly theme. Big Success with high levels of participation. Planning to use similar theming in future years.
- M-Step Testing started today in 5th grade.
- Mileage Club has started back up. Route was moved due to flooding.
- One Book this year is Saving Winslow. Kick-off night on Thurs, Apr. 9th 6PM in the MultiPurpose Room.
- Kindergarten Round-up/Preschool Registration is Thurs, April 23rd 5-7.
- Newline Boards have been installed.
- ISD Training on April 15th is taking place for admin.
- Carpet in the elementary entrance was installed over spring break and has very positive feedback from students, families, and staff.

Secondary:

Mr. Herbert reported:

- Move In/Out Report reviewed and presented.
- Discipline Report reviewed, presented. Board asked what differentiates between ISS and OSS. Mr. Herbert said different variables in certain situations determine.
- Spring Testing is taking place. Detailed testing schedule presented for MSTEP, WIN Readiness (formerly WorkKeys), ELA, Science MSTEP, PSAT, SAT, PSAT/SAT Make-up testing.
- Courtyard Project is being organized by the student School Improvement Committee to allow students to eat lunch outside in the courtyard, following all required guidelines. Board asked about safety, supervision, clean-up. Plans for implementing guidelines for all was discussed by Mr. Herbert. Student committee worked on cleaning up the area for use over spring break.
- Mr. Herbert asked Board what other information they would like provided to them in his principal reports each month.

Superintendent's Report:

Mr. Smith reported:

- MPAAA Conference for pupil accountants is scheduled for May and Tanja Scifers and Ellen Diaz will be attending. Worthwhile investment for the high stakes, always-changing information provided.
- Sub rates increased, bringing in more substitutes and improving coverage.
- Mr. Smith received lawsuit that is being processed by Thrun legal department.
- 31AA was opted out of due to unconstitutional language. 31A discussed in terms of grant funded staff members. If needing to reduce staff, determination would come from position, not employee.
- Policy readings discussed and reviewed. Board discussed language of specialized transportation for students with IEP's, which must explicitly state special transportation is required.
- Food Service audit is still ongoing, with no major concerns. Will follow up with site visit.
- MILAF account will be ready soon. Interest generated will go towards general fund.
- Will phase out Chromebooks as needed with new devices purchased as recommended by ISD.

- Newline Boards installation vote will take place on Monday. ISD also required additional quotes be obtained.
- Track project options discussed. Working with a company on plan for improvement. Project details will be presented to the Board.
- New chairs are needed in food service areas and classrooms. Options discussed.
- Logo option revisited, with consistency being the goal. Board discussed consistency in uniforms being preferred also.
- Reducing 3 teaching positions and 2 grant-funded positions.
- Proposed one step for teachers and 2% increase for July 1 contracts. Contracts need to be approved in May or by June at the latest.
- Scrap options from kitchen still pending.
- Graduation will be on May 21 at 7:00pm and is scheduled to be outdoors at the football field.
- Discussed 5 Board Member seats who are reaching end of term in December.
- Building next to elementary school may need to be demolished. Village working with options.
- Mr. Rockey is planning to look at ISD tech contract.

Action Items

A. FIRST READING OF SPRING BOARD REVIEW POLICIES: PO0100, PO1410 (New), PO2370.01, PO2417, PO2418, PO3120.09 (Renumber/Rescind), PO4120.09 (Rescind), PO4210 (New), PO5136 (Replacement), PO6325, PO7540.09 (Replacement), PO8120.09 (Renumber/Revised), PO8402, PO8655 (New) was required and reviewed. Ms. Lycos moved, Ms. Coe seconded a motion to conduct a **FIRST READING OF SPRING BOARD REVIEW POLICIES: PO0100, PO1410 (New), PO2370.01, PO2417, PO2418, PO3120.09 (Renumber/Rescind), PO4120.09 (Rescind), PO4210 (New), PO5136 (Replacement), PO6325, PO7540.09 (Replacement), PO8120.09 (Renumber/Revised), PO8402, PO8655 (New).** Roll Call Vote: Rockey -Y; Musolf – Y; Erwin – Y; Lycos – Y; Coe – Y; Rhodes – Y. Motion passed 6-0.

Future Meetings/Important Dates

- Regular Meeting – Monday, April 13, 2026 at 6:00PM
- Committee Meeting – Wednesday, May 13, 2026 at 6:00PM
- Regular Meeting - Monday, May 18, 2026 at 6:00PM

Comments from the Audience

None

Comments from the Board of Education

- WJAA clean up requirements discussed
- Special Education conference in August beneficial to Special Education team.
- Athletic Conference membership update requested
- Track Company with potential options for repair project being contacted.
- Asked if School Vehicles all have municipal plate. Mr. Smith responded that Secretary of State issued personal plate instead of municipal plate, but vehicles are registered and insured through the school. Looking at transferring old plate.
- Asked if Mr. Herbert can provide master schedule update soon. Teacher tenure requirements state when staff need to be notified of non-renewal.

- Mr. Rockey shared that the Webberville Village is currently completing construction on parking lots until Mid-May.
- Board member plans for graduation discussed.
- Assistance with Board terms, timelines, and election procedures and documents being handled by Ellen Diaz.

Adjournment

Ms. Coe moved, Mr. Rockey seconded a motion to adjourn the meeting. Roll Call Vote: Rockey -Y; Musolf – Y; Erwin – Y; Lycos – Y; Coe – Y; Rhodes – Y.
Motion passed 6-0

TIME: 8:16 pm

Respectfully Submitted,

Jennifer Lycos
Webberville Board of Education Secretary