

**Webberville Community Schools Board of Education
Organizational Meeting Minutes
July 10th , 2006**

This organizational meeting of the Webberville Board of Education was called to order by Board President Simmons in the Webberville Secondary School library on Monday, July 10, 2006, at 6:32 p.m.

Present: Clifford H. Simmons II, Patricia Shanabrook, Teri Chamberlain, Kristine Brenner, Kathe Westbrook, Caron Guidroz, and Mark Miller.

Also

Present: Dr. Bill Skilling

Oath of Office

Mr. Simmons administered the oath of office to Kristine Brenner, Teri Chamberlain, and Mark Miller.

Approval of Agenda

Ms. Guidroz moved, Mr. Miller seconded a motion to review the administration contracts separately. Motion passed 7-0.

Mr. Simmons added an executive session for the purpose of negotiation discussions.

Ms. Shanabrook moved, Ms. Brenner seconded a motion to approve the Agenda of the Organizational Board of Education Meeting being held Monday, July 10, 2006, as amended. Motion passed 7-0.

Election of Board Officers for 2006-2007

Nominations for President – Ms. Shanabrook moved, Ms. Guidroz seconded a motion to nominate Mr. Clifford Simmons as Board President. Ms. Brenner moved, Chamberlain seconded a motion to close the nominations. Mr. Clifford H. Simmons was elected Board President. Motion passed 7-0.

Nominations for Vice President – Ms. Brenner moved, Ms. Chamberlain seconded a motion to nominate Ms. Patricia Shanabrook as Board Vice President. Ms. Brenner moved, Ms. Chamberlain seconded a motion to close the nominations. Ms. Patricia Shanabrook was elected to Board Vice President. Motion passed 7-0.

Nominations for Secretary – Ms. Shanabrook moved, Ms. Brenner seconded a motion to nominate Ms. Teri Chamberlain as Board Secretary. Ms. Shanabrook moved, Ms. Guidroz seconded a motion to close the nominations. Ms. Teri Chamberlain was elected to Board Secretary. Motion passed 7-0.

Nominations for Treasurer – Ms. Shanabrook moved, Ms. Chamberlain seconded a motion to nominate Ms. Brenner as Board Treasurer. Ms. Shanabrook moved, Ms. Guidroz seconded a motion to close the nominations. Ms. Brenner was elected to Board Treasurer. Motion passed 7-0.

Designation of Bank Depositories and Authorized Signatures for 2006-2007

Ms. Brenner moved, Ms. Shanabrook seconded a motion to approve the bank accounts and authorized signatures as presented. Motion passed 7-0.

Establishment of Regular Board of Education Meetings

Ms. Guidroz moved, Ms. Shanabrook seconded a motion to approve the dates, time, and place for the 2006-2007 regular meetings of the Board of Education as amended. Motion passed 7-0.

Location – Webberville Secondary Building Media Center

Time – 7:00 p.m.

Dates – Third Monday, except as indicated*

August 21, 2006	January 15, 2007
September 18, 2006	February 12, 2007*
October 16, 2006	March 19, 2007
November 20, 2006	April 16, 2007
December 18, 2006	May 21, 2007
	June 18, 2007
	July 9, 2007* – Organizational Meeting
	July 16, 2007 – Regular Meeting

Designation of person for posting public notices of meetings

Ms. Chamberlain moved, Ms. Shanabrook seconded a motion to appoint the superintendent as the person to post public notices of meetings. Motion passed 7-0.

Designation of School Auditor for 2006-2007

Ms. Shanabrook moved, Ms. Brenner seconded a motion to retain the accounting firm of Abraham & Gaffney for the purposes of performing the state required school audit for 2006-2007 and other financial and accounting advice as need. Motion passed 7-0.

Designation of Legal Council for 2006-2007

Ms. Shanabrook moved, Ms. Guidroz seconded a motion to retain Thrun Law Firm as legal counsel pertaining to school elections, bond issues, negotiations, personnel matters and general legal assistance as needed. Motion passed 7-0.

Ms. Chamberlain moved, Ms. Guidroz seconded a motion to retain Steven D. Lowe P.C. as legal counsel pertaining to employee benefit matters on an as needed basis. Motion passed 7-0.

Delegation of Election Duties

Ms. Chamberlain moved, Ms. Shanabrook seconded a motion to allow the secretary of the board of education to delegate the annual election duties to the superintendent. Motion passed 7-0.

Delegation of Treasurer’s Duties

Ms. Brenner moved, Ms. Guidroz seconded a motion to allow the treasurer of the board of education to delegate the duties of the treasurer to the superintendent. Motion passed 7-0.

Appointment of Committee Members and Representatives

Ms. Brenner moved, Ms. Chamberlain seconded a motion to confirm the appointment of Kristine Brenner as the ISOA representative and Teri Chamberlain as the alternate AND Kathe Westbrook as the MASB Liaison and Caron Guidroz as the alternate. Motion passed 7-0.

Superintendent's Evaluation

Ms. Shanabrook moved, Ms. Guidroz seconded a motion to evaluate the superintendent formally by July 1st with an informal evaluation to be held by March 1st. The date for the informal will be January 29th, 2007 and the formal evaluation to be held on June 25, 2007. The document and process used in the 06-07 evaluation will be modified based on the evaluation tool used for 05-06. Motion passed 7-0.

Action Items:

Ms. Shanabrook moved, Ms. Guidroz seconded a motion to approve the hiring of Dave Brown to fill the position of Director of Facilities and Operations. Motion passed 7-0.

Ms. Westbrook moved, Ms. Shanabrook seconded a motion to table the approval of the revisions to the student/athletic handbook as the board needs time to review the changes. Motion passed 7-0.

Ms. Brenner moved, Ms. Shanabrook seconded a motion to extend the contract of Andrew Mason as amended. Wording was changed to reflect that the contract will not automatically renew without board approval. Motion passed 7-0.

Ms. Shanabrook moved, Ms. Brenner seconded a motion to extend the contract of Suzi Slater as presented. Motion passed 7-0.

Ms. Shanabrook moved, Ms. Guidroz seconded a motion to extend the contract of Chuck Harper as presented. Motion passed 7-0.

Ms. Shanabrook moved, Ms. Brenner seconded a motion to extend the contract of Bruce Mann as presented. Mr. Miller requested a roll call vote.

Simmons – Y, Shanabrook – Y, Chamberlain – Y, Brenner – Y, Guidroz – Y, Westbrook – Y, Miller – N. Mr. Miller felt that there were too many open issues that haven't been answered yet. Motion passed 6-1.

Ms. Brenner moved, Ms. Shanabrook seconded a motion to extend the contract of Barbara Weathers as amended. Wording was changed to reflect that the contract will not automatically renew without board approval. Motion passed 7-0.

Questions or comments from the audience:

None

Questions or Comments from the Board of Education:

Ms. Guidroz requested that the board resolve the issues with the Board of Education Scholarship. It was resolved that Alex Chase and Megan Chosczyk would receive \$250. Ms. Guidroz would notify them that the checks should be available in the middle of August.

Closed Session

Ms. Westbrook moved, Ms. Shanabrook seconded a motion to move into closed session. Roll Call vote- Simmons – Y, Shanabrook – Y, Chamberlain – Y, Brenner – Y, Westbrook – Y, Guidroz – Y, Miller – Y. The board moved into closed session at 8:19 p.m.

Ms. Westbrook moved, Ms. Shanabrook seconded a motion to move in open session. The board moved into open session at 8:42 p.m.

Adjournment

Ms. Shanabrook moved, Ms. Westbrook seconded a motion to adjourn the meeting. The meeting adjourned at 8:43 p.m.

Respectfully Submitted;

Teri L. Chamberlain
Secretary, Webberville Board of Education