

**Webberville Community Schools Board of Education  
Organizational and Regular Board Meeting Minutes  
January 10, 2011**

**Call to Order**

This organizational board meeting of the Webberville Board of Education was called to order by Superintendent Brian Friddle in the Webberville Spartan Center on Monday, January 10<sup>th</sup>, 2011 at approximately 7:00PM.

**Roll Call**

Present: Michael Chase, Caron Guidroz, Mark Miller, Scott Sparkia, Matthew Kulaga, Chris Hondzinski, and Dan McMillen.

Absent: None

Administration Present: Brian Friddle, Suzi Slater, and Tim Dowker

**Approval of Agenda**

Mr. Kulaga moved, Ms. Guidroz seconded a motion to approve the agenda of the organizational board of education meeting being held on today's date, Monday, January 10<sup>th</sup>, 2011 as presented. Motion passed 7-0.

**Election of Board Officers**

Nominations were open from the floor.

Mr. Miller moved, Ms. Guidroz seconded a motion to nominate Mike Chase as Board President. Ms. Guidroz moved, Mr. Sparkia seconded a motion to close nominations. Motion passed 7-0. Support for Mr. Chase's nomination to Board President. Motion passed 7-0.

Mr. Miller moved, Ms. Guidroz seconded a motion to nominate Scott Sparkia as Board Vice President. Ms. Guidroz moved, Mr. Kulaga seconded a motion to close nominations. Motion passed 7-0. Support for Mr. Sparkia's nomination to Board Vice President. Motion passed 7-0.

Mr. Kulaga moved, Mr. Chase seconded a motion to nominate Caron Guidroz as Board Secretary. Mr. Kulaga moved, Mr. Hondzinski seconded a motion to close nominations. Motion passed 7-0. Support for Ms. Guidroz's nomination to Board Secretary. Motion passed 7-0.

Ms. Guidroz moved, Mr. Sparkia seconded a motion to nominate Matt Kulaga as Board Treasurer. Motion passed 7-0. Ms. Guidroz moved, Mr. Miller seconded a motion to close nominations. Motion passed 7-0. Support for Mr. Kulaga's nomination to Board Treasurer. Motion passed 7-0.

**Designation of Bank Depositories and Authorized Signatures for 2010**

Mr. Kulaga moved, Ms. Guidroz seconded a motion to approve the bank accounts and authorized signatures as presented. Motion passed 7-0.

### **Establishment of Regular Board of Education Meetings**

Mr. Miller moved, Mr. Kulaga seconded a motion to approve the dates, times and place for the regular meetings of the Webberville Community Schools Board of Education as follows:

Location: Spartan Center Community Room, 309 E. Grand River, Webberville, MI 48892

Time: 7:00PM

Dates: Third Monday of the month except as indicated. ( \* ) = Second Monday

**2011:** January 10\*, January 24 (Supt. Eval), February 14\*, March 21, April 18, April 25 (Supt Formal Eval) , May 16, June 20, July 18, August 15, September 19, October 17, November 21, December 12\*

**2012:** January 09\* (Organizational & Regular Meeting)

Motion passed 7-0.

### **Designation of person for posting public notices of meetings**

Mr. Sparkia moved, Ms. Guidroz seconded a motion to appoint the Superintendent as the person to post public notices of meetings. Motion passed 7-0.

### **Designation of School Auditor for 2011-12**

Mr. Miller moved, Ms. Guidroz seconded a motion to retain the accounting firm of Maner Costerisan for the purposes of performing the state required school audit for 2011/12 and other financial and accounting advice as needed. Motion passed 7-0.

### **Designation of Legal Counsel for 2011-12**

Ms. Guidroz moved, Mr. Kulaga seconded a motion to retain Thrun Law Firm as legal counsel pertaining to school elections, bond issues, negotiations, personnel matters, and general legal assistance as needed. Motion passed 7-0.

Ms. Guidroz moved, Mr. Miller seconded a motion to retain Steven D. Lowe, P.C. as legal counsel pertaining to employee benefit matters on an as needed basis. Motion passed 7-0.

### **Delegation of Election Duties**

Mr. Kulaga moved, Ms. Guidroz seconded a motion to allow the secretary of the board of education to delegate the annual election duties to the superintendent who will work with the appropriate township personnel. Motion passed 7-0.

### **Delegation of Treasurer's Duties**

Mr. Sparkia moved, Ms. Guidroz seconded a motion to allow the treasurer of the board of education to delegate the duties of the treasurer to the superintendent. Motion passed 7-0.

### **Appointment of Committee Members and Representatives**

Mr. Miller moved, Ms. Guidroz seconded a motion to appoint Mr. Kulaga as the ISOA/MASB Delegate and Mr. McMillen as the alternate for 2011. Motion passed 7-0.

### **Superintendent's Evaluation**

Ms. Guidroz moved, Mr. Sparkia seconded a motion to evaluate the superintendent formally by June 30<sup>th</sup> with an informal evaluation to be held on January 24<sup>th</sup>. The document and process used in the 10-11 evaluation will be modified based on the evaluation tool used for 09-10. Motion passed 7-0.

### **Regular Board Meeting**

Mr. Kulaga moved, Mr. Miller seconded a motion to move into the regular board meeting. Motion passed 7-0.

### **Approval of Agenda**

Ms. Guidroz moved, Mr. Miller seconded a motion to approve the agenda of the regular board of education meeting being held on today's date, Monday, January 10<sup>th</sup>, 2011 as presented. Motion passed 7-0.

### **Routine Items – Consent Agenda**

Mr. Kulaga moved, Mr. Sparkia seconded a motion to adopt the consent agenda as presented. Motion passed 7-0.

### **Presentations**

Mr. Friddle recognized the Board as January is Board Recognition Month. He thanked each member for their service to the district and the community. Suzi Slater, Elementary Principal, thanked the Board for their service and presented the board members with cards from the elementary students. The secondary teachers also thanked the Board and presented them with a gift of appreciation.

Mr. Greg Shaw did a presentation for the Board regarding "First Robotics." The high school has received a grant through JC Penny to participate in the First Robotics competition. Students will be working with engineers and mentors to build a robot and compete against other schools. The robotics team currently consists of 12 students; 8 boys and 4 girls.

### **Reports**

Policy – No meeting.

Finance – Ms. Guidroz stated they met to review the financials.

Building and Grounds – No meeting

Personnel – No meeting

ISOA/MASB – Mr. Kulaga stated that the ISOA met for the first meeting of the year. They discussed "Middle College" and he will have more information for the Board at future meetings.

Superintendent Report – Mr. Friddle stated that Middle College is the result of a \$400,000 grant awarded to Ingham County. It will allow students to attend their junior, senior, and one additional year at Lansing Community College and graduate with a high school diploma and an associate's degree. Mr. John Westphal from the WJAA approached Mr. Friddle regarding the WJAA funding the construction of a ticket booth for the football stadium. More discussion will take place with the Building and Grounds Committee who will then bring a recommendation to the Board. The installation of the projectors and document cameras in the elementary school is almost complete. Thursday, January 20<sup>th</sup>, 2011 at 1:00PM is the next negotiations meeting. Mr. Friddle would like to set a date for a board work session in order to discuss board goals for 2011. Mr. Friddle continues to do research on ways the district could possibly save money on energy costs. In conclusion, Mr. Friddle thanked Mr. Shaw for his commitment to the robotics team, and stated that he feels the team and the experience will be wonderful for the students.

### **Communications and Petitions**

None

**Action Items:**

Ms. Guidroz moved, Mr. Kulaga seconded a motion to approve the fuel bid with Michigan Petroleum as presented. Roll call vote: Chase – Y, McMillen – Y, Guidroz – Y, Miller- Y, Kulaga – Y, Sparkia – Y, Hondzinski – abstain. Motion passed 6-0 with one abstention.

Mr. Miller moved, Mr. Kulaga seconded a motion to approve the Superintendent entering into a contract with Volunteer Energy or MISEC pending further investigation, communication with the Board, and Board support. Motion passed 7-0.

**Questions or comments from the audience**

Mr. Kathy Pierman, WEA President, welcomed new members Dan McMillen and Chris Hondzinski to the Board. She stated that the WEA appreciates the work that the Board does and they look forward to working together this year.

**Question or comments from the board**

Mr. Chase welcomed Mr. McMillen and Mr. Hondzinski to the Board.

**Adjournment**

Mr. Kulaga moved, Ms. Guidroz seconded a motion to adjourn the meeting. Motion passed 7-0. The board adjourned the meeting at 7:55 PM.

Respectfully Submitted,

Caron Guidroz, Secretary  
Webberville Board of Education