

Student Lunch Purchasing and Charge Policy

The Webberville food service program is set up to work most effectively on a pre-payment system. Each student has an account set up into which parents can deposit money. When your student decides to purchase lunch, the cost of the meal is subtracted from their account. The process of having money on account for your student speeds up the serving time, and allows more time for your students to eat. We strongly discourage cash transactions on a daily basis but we will accept them. We highly encourage you to use the pre-payment method for your child's lunch. Please note that checks are easier to trace should that become necessary.

Listed below are guidelines to follow when sending in pre-payments.

Place your check in an envelope and print your child's name, teacher's name, and the amount being paid on the outside of the envelope. If you would like the amount to be applied to more than one student, please write the above information for EACH student on the envelope. Checks should be made payable to: Webberville Community Schools. Please be aware that school cashiers are not allowed to cash checks. We accept deposits ONLY with checks going into student accounts. **Returned checks must be paid with cash and a \$25 fee will be charged for each bounced check.**

Webberville Elementary Charge Policy

There are times when students will have spent all the money in their lunch account, and the parent has not sent in a new check. Charge limits for elementary students (the amount that can be "put on account" until a check is received from their parents) will be set to a maximum amount equivalent to two (2) school lunches. No student will be able to charge after they have reached this point. Any student that reaches the two-charge limit will be given a Cheese Sandwich, Fruit, Vegetable, and White Milk. This courtesy will be expected to be paid in full the next school day.

If the student account has a negative balance from the previous year, they will not be allowed to charge until the balance is paid in full.

Webberville Secondary Charge Procedures

Middle and High School students will not be allowed to charge school lunches. In addition, please note that no Ala Carte items or Breakfast charging will be allowed. If a student does not have any money in their lunch account, the student will be given a Cheese Sandwich, Fruit, Vegetable and White Milk. This courtesy will be expected to be paid in full the next school day.

Lunch Account Information

At any time parents may contact the food service office for information on their students account, make payments, pay off debts, find out what their students are eating, and get positive balance information. The food service office is open from 8:00 a.m. - 3:00 p.m. on days school is in session. To receive information by the web of your child/children's lunch accounts, please sign up on <https://mealsrv.webbervilleschools.org/mealmagic/mylunchaccount/>. You will need your child/children's student ID#, please contact your child/children's school office or Esther Marr at (517)521-3447 x349 to obtain the ID#. Many times you can find this information on the student's class schedule.

Lunch Prices

Elementary:	Full Pay: \$2.25	Reduced: \$.40	Free is Free
MS/HS:	Full Pay: \$2.75	Reduced: \$.40	Free is Free
Adult:	\$3.40		
Milk:	\$.50		

Breakfast Prices

Elementary, Middle School and High School:	Full Pay: \$1.50	Reduced: \$.30	Free: is Free
Adults:	\$2.10		
Milk:	\$.50		

Esther Marr
Food Service Director, 521-3447 ext.: 349

Detach and return to the Food Service Department

List each students name that this information would apply to, please list students first and last names:

Place a check mark by all the blocks that you would like placed on your child/children's lunch account:

<input type="checkbox"/> Cash for Ala Carte (do not check this if you checked "No Snack Food")	<input type="checkbox"/> No Breakfast Sales
<input type="checkbox"/> No Snack Food (do not check this if you checked "Cash for Ala Carte")	<input type="checkbox"/> No Lunch Sales

These will stay in effect until the Food Service Department is otherwise contacted. Call (517)521-3447 x349